



Elbert County

Building Department

2015 Comanche Street, Kiowa, CO 80117

P.O. Box 7

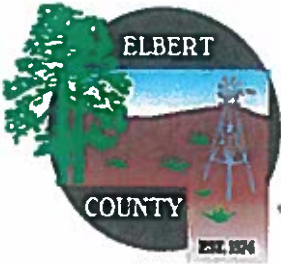
General: 303-621-3135 Building Inspector: 303-621-3172

MODULAR HOMES

(Must be, at minimum, 24' x 36')

You must include the following items in your permit application submittal. You must provide hard and digital copies. Your permit may be delayed if your submittal is not complete.

1. _____ **Residential Sign off Sheet:** please fill out the gray portion.
2. _____ **Copy of deed:** This can be obtained in the Clerk and Recorder's Office
3. _____ **Current property tax info:** This can be obtained from the Treasurer's Department
4. _____ **Completed application:** All forms in this packet should be completed and signed
5. _____ **Site Plan (example attached);**
You must submit a detailed site plan with this application. An example site plan is included, please review it. Your site plan **MUST be stamped by a Surveyor**, and include;
 1. Address of property
 2. North arrow
 3. All streets adjacent to the property
 4. All easements, no build, flood plain, slopes of greater than 20%
 5. All existing structures
 6. Proposed structure
 7. The distance of the proposed structure from the property boundaries
 8. Driveway slope, width and location
6. _____ **One plan set for Modular home. This must be stamped by the State.** Include basement square footage and detailed drawings for any finished area in the basement. Furnace size and Rescheck must be submitted if the basement will be finished at the time of build.
7. _____ **One Engineered Foundation (Wet Stamped)**
8. _____ **One Soils Test**
9. _____ **Items four through eight must also be electronically submitted on a thumb drive or CD, not email.**



Elbert County

Date Received: _____
 Permit Number: _____

Building Permit Application (requiring plan review)

2015 Comanche Street, Kiowa, CO 80117
 P.O. Box 7
 General: 303-621-3135 Building Inspector: 303-621-3172

Project Type (Circle One): New Residence (Modular or Stick Built)
Addition Basement Finish Remodel Conversion to Living Space
Accessory Structure Patio Cover Deck Pool
Commercial Structure Pre-manufactured Accessory Structure over 300 sf
 Other: _____

Project Address: _____ City: _____ Zip: _____

Description of work (if modular please include make/model) : _____

Contractor is applicant: Y N Property owner is applicant: Y N

Property owner name: _____ Address: _____

Phone: _____ Email: _____

Contractor name: _____ Address: _____

Phone: _____ Email: _____

Square Footage: 1st floor: _____ 2nd floor: _____ Other: _____

Basement Unfinished: _____ Basement Finished: _____

Attached Garage: _____ Patio Cover: _____ Deck: _____

Accessory structure (detached): _____

Bedrooms: _____ # Baths: _____

Application must be filled out completely for submittal, and must be signed to be valid.

Applicant Signature: _____ Date: _____

Permit Fee: \$ _____

Plan Review: \$ _____

Use Tax: \$ _____

Driveway: \$ _____

Impact Fees: \$ _____ Total Due: \$ _____



RATTLESNAKE FIRE PROTECTION DISTRICT

46200 Coal Creek Drive
Parker Co, 80138

Emergency 911
Business 303-841-8111
Fax 303-841-8734

Fire Chief C. Kilduff
Assistant Chief L. Standard
Division Chief A. Craigie

RESIDENTIAL SIGN OFF SHEET

Project Address _____ City _____ Zip _____
Subdivision _____ Legal _____
Contractor _____ Phone _____
Mailing Address _____ City _____ Zip _____
Contractor Email Address _____
Owner Name _____ Phone _____
Mailing Address _____ City _____ Zip _____
Owner Email Address _____

_____ Rattlesnake Fire Protection District has a \$2897.00 Impact Fee per new residence or \$1.35 per square ft commercial build.

With payment due in full prior to sign off on this check list.

_____ Rattlesnake Fire Protection District Driveway Specifications: Please see specifications in our Builder's Guide.

-An all-weather surface from the street to the residence is required prior to any combustibles being stored on site.

_____ "I have either received a copy of the Rattlesnake Fire Protection District's Builders Guide or have reviewed the online version available at: www.rattlesnakefirerescue.com and hereby acknowledge the Guide's contents."

_____ "I hereby acknowledge I have read and understand the foregoing."

Signature and Date

_____ "I hereby acknowledge as a representative of the Rattlesnake Fire Protection District, the foregoing information was presented to the Applicant for a residential building permit."

Printed Name _____ Signature _____

Title _____ Date _____



Kiowa Fire Protection District
P.O. Box 321
Kiowa, CO 80117
Business Phone 303-621-2233
Emergency Phone 911

Residential Sign-Off Sheet

Project address _____ City _____ Zip _____
Subdivision _____ Legal _____
Contractor _____ Phone _____
Mailing Address _____ City _____ Zip _____
Contractor E Mail Address _____ Zip _____
MailingAddress _____
Owner Name _____ Phone _____
Mailing Address _____ City _____ Zip _____
Owner Email Address _____

_____ Kiowa Fire Protection District has a \$1,902.00 Impact Fee per new residence or such other Impact fee as negotiated.

With payment due in full prior to sign off on this checklist.

IN ADDITION

_____ Kiowa Fire Protection District Fire Flow Fees

Developers may choose from three options:

1. Development of a 30,000gallon cistern meeting Fire District Requirements _____
2. Residential Sprinklers in each dwelling unit _____
3. Cash in lieu \$1,040 per lot _____

With payment due in full prior to sign off on this checklist.

_____ Kiowa Fire Protection District Driveway specifications: Please see specifications in our Builder's Guide.

An all-weather surface from the street to the residence is required to any combustibles being stored on-site.



Elizabeth Fire Protection District
 P.O. Box 441
 Elizabeth, CO 80107
 303-646-3800

Residential Sign-Off Sheet

Project address _____ City _____ Zip _____
 Subdivision _____ Legal _____
 Property owner Name _____ Phone _____
 Mailing Address _____ City _____ Zip _____
 Email Address _____

Contractor _____ Phone _____
 Mailing Address _____ City _____ Zip _____
 Contractor E Mail Address _____ Zip _____

Impact fee due for Elizabeth Fire Protection District \$ _____
 Payment must be made in full prior to issuance of building permits.

Fire District Representative _____ Date _____

IN ADDITION

_____ Elizabeth Fire Protection District Driveway specifications must be met prior to issuance of Certificate of Occupancy by the Elbert County Building Department.
 An all-weather surface from the street to the residence is required prior to any combustibles being stored on-site.

I acknowledge that I have read, understand and agree to the information above:

_____ Date _____
 Print name (property owner)

 Signature

For Use By Elbert County Community and Development Services:

Impact fees collected Y N
 Check Number
 Check Amount
 Date



Elbert County

Building Department Residential Sign Off Sheet

Is this project related to a Special Use? ____ SUR # if applicable: _____

SCHEDULE / ACCOUNT NUMBER: _____

LEGAL DESCRIPTION: _____
SECTION TOWNSHIP RANGE

APPLICANT NAME: _____ PHONE NO.: _____

OWNER NAME: _____ PHONE NO.: _____

MAILING ADDRESS: _____

PERMIT ADDRESS: _____

SUBDIVISION/DEVELOPMENT NAME: _____ BLK/LOT: _____

TYPE OF PERMIT REQUEST: _____

PLANNING DEPARTMENT REVIEW - ZONING, SETBACKS

FIRE DISTRICT IMPACTS DUE: \$

SEE FLOODPLAIN INFORMATION ON REVERSE

FIRE DISTRICT:

Zoning: _____ Setbacks: Primary Front: _____ Side: _____ Rear: _____
Assessory Front: _____ Side: _____ Rear: _____

Impact Fees: N/A DUE Commercial: \$ _____ TAZ: \$ _____ Residential/ Growth **\$2,453.00**

Comments: _____

Approval: _____ Date: _____

ENVIRONMENTAL HEALTH/SAFETY & STORM WATER MGMT REVIEW

SEE FLOODPLAIN INFORMATION ON REVERSE

Comments: _____

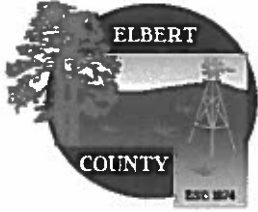
Approval: _____ Date: _____

Environmental health/safety signature states only that permit is applied for, not that it has been issued.

ASSESSOR / MAPPER REVIEW:

Comments: _____

Approval: _____ Date: _____



FLOODPLAIN

INFORMATION, REVIEW AND SIGN OFF

- This property contains floodplain
- This property does not contain floodplain

PROPERTY THAT CONTAINS FLOODPLAIN:

If your property contains floodplain, be aware that you may not construct a structure of any kind within the floodplain without first applying for a floodplain permit. This includes ISD systems. Elbert County Zoning Regulations Part II, Sec 25, sec C, 5, c states that applicants will be required to:

Locate all new on-site sewage systems (including leach fields) in areas above the base flood elevation; (except the replacement of a failing system where no alternate location outside the floodplain is available.)

Please take this restriction into account when locating a structure on property that contains floodplain.

Comments: _____

Approval: _____ Date: _____

HOME OWNERS ASSOCIATION AND COVENANTS STATEMENT

PLEASE NOTE: YOU MUST SIGN THIS FORM REGARDLESS OF YOUR KNOWLEDGE OF AN EXISTING ACTIVE OR INACTIVE HOMEOWNERS ASSOCIATION

TO: APPLICANTS FOR BUILDING PERMITS

RE: COMPLIANCE WITH PROTECTIVE COVENANTS

As part of your application for a building permit in Elbert County, you are requested to contact the Architectural Control Committee or Home Owners' Association in your neighborhood to obtain their approval of you plans prior to a building permit being issued.

By signing below, you are attesting to Elbert County that to the extent that such entity exists, you have made contact with them for the review and approval of your plans.

Please be advised that Elbert County does NOT enforce protective covenant or police violation of such covenants. You are responsible for the necessary compliance with covenants applicable to your project. This notice is a public record and will be provided to any HOA that requests to view or copy it.

All building permit applicants must sing below regardless of whether or not an HOA or restrictive covenants exist with relation to the subject parcel.

BY SIGNING, I CERTIFY THAT I HAVE READ, UNDERSTAND & WILL COMPLY WITH THE ALL OF THE ABOVE:

Printed Name _____

Signature _____ Date _____

Thank you!

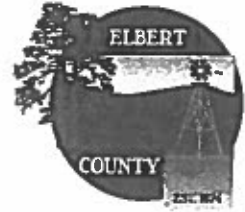
*Elbert County Community & Development Services
Department*



COUNTY OF ELBERT

**COMMUNITY & DEVELOPMENT SERVICES
OFFICE**

P.O. BOX 7
215 COMANCHE STREET
KIOWA, COLORADO 80117
303-621-3136 FAX: 303-621-3165



Disclosure Letter

I, _____ do hereby acknowledge my full awareness of the application being presented to Elbert County by _____, For the parcel of land indicated and for the reasons noted on the application. I hereby acknowledge the person or company noted herein is my authorized representative in this matter.

Signature (s) of property owner (s):

Signature _____ Date _____

Signature _____ Date _____

Printed name (s) and complete address of property owner (s):

Name: _____ Address: _____

Name: _____ Address: _____



COMMUNITY & DEVELOPMENT SERVICES

215 Comanche Street/P.O. Box 7 ~ Kiowa, CO 80117

303.621.3136

ADDITIONAL PERMITS REQUIRED

SEPTIC PERMITS

When building in Elbert County you will be required to pull separate permits for your septic (Elbert County Health and Environment).

Elbert County Health and Environment:

(Located in the smallest, most northern building on the Elbert County Fairgrounds)

75 Ute Avenue

Kiowa, CO 80117

303.621.3144

ELECTRIC PERMITS

When building in Elbert County, any structure with electric work involved, you will be required to pull separate permits for that work from the state of Colorado.

Colorado State Electrical Permitting:

Electrical Board Contact Information

State Electrical Board

1560 Broadway, Suite 1350

Denver, CO 80202

Phone: 303-894-2300 | Fax: 303-894-2310 | Email: dora_electricalboard@state.co.us

[https://www.colorado.gov/pacific/dora/Electrical Permit Inspection Info](https://www.colorado.gov/pacific/dora/Electrical%20Permit%20Inspection%20Info)

WELL PERMITS

Well permits can be obtained through the Colorado Department of Water Resources:
303-866-3587



COMMUNITY & DEVELOPMENT SERVICES

215 Comanche Street/P.O. Box 7 ~ Kiowa, CO 80117
303.621.3136

IMPACT FEES

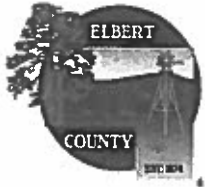
When you are building a new residence in Elbert County, you may be required to pay impact fees. County impact fees are due to the Elbert County Planning Department. They are due on parcels, 35 acres or greater, any time a new residence is built. They do not apply to accessory structures. These fees will be required to be paid prior to the issuance of your building permit.

Elbert County Community & Development Services
215 Comanche Street
Kiowa, CO 80117
303-621-3185

FIRE DISTRICT IMPACT FEES

Fire district impact fees may be due to the Fire District that you are building in. It is your responsibility to check with your fire district. If Fire District impact fees are due, they are determined by the appropriate fire district. The size of parcel does not have any bearing on the impact fees due. You must provide evidence of payment of these fees to the Building Department prior to issuance of your building permit.

I have read and acknowledge the information above: _____
Sign and date



VERY IMPORTANT

Regarding Engineered Foundations:

**Elbert County Requires that the following items be inspected
by the engineer of record on your project;**

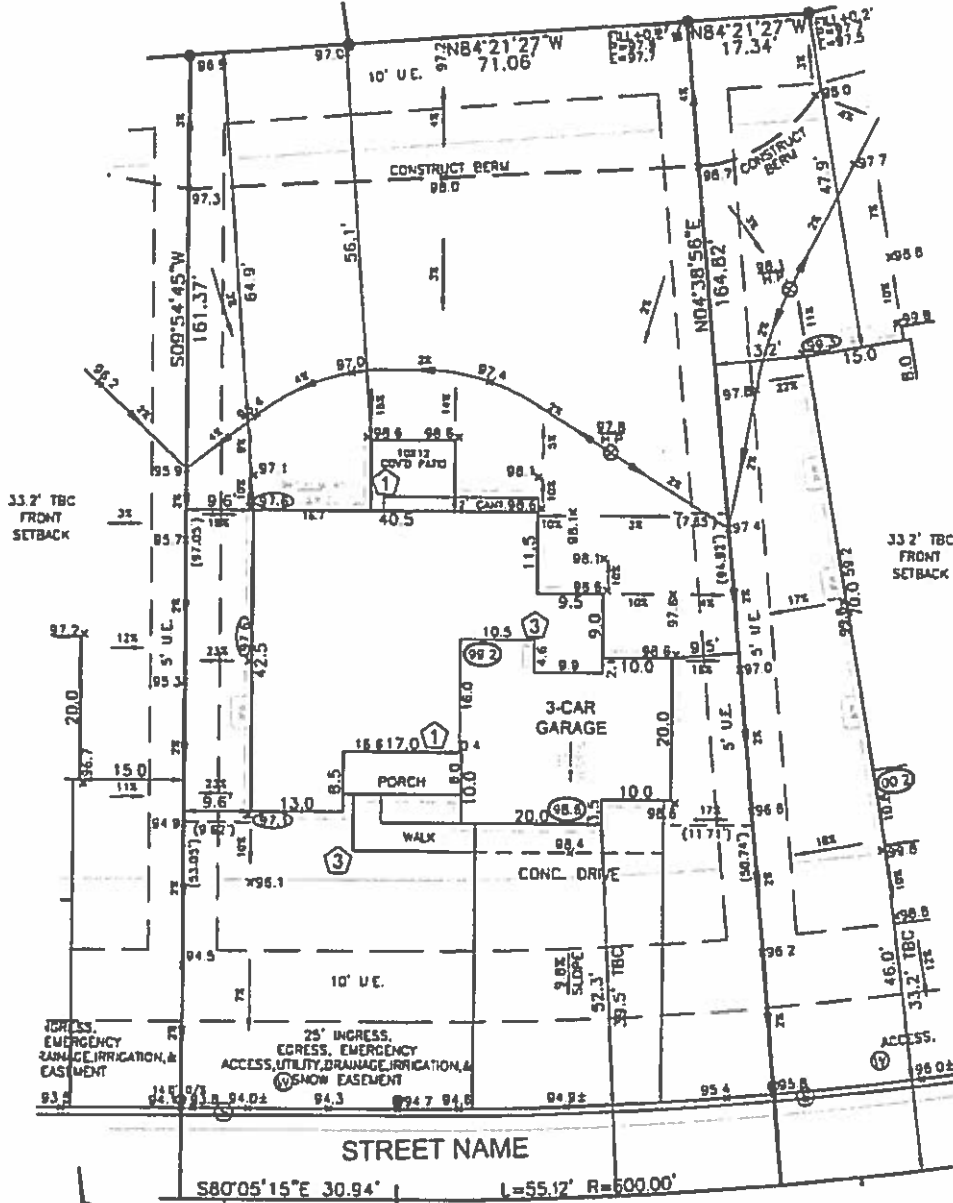
1. Open hole (if required by engineer)
2. Pier/caisson placement
3. Footing size and steel placement
4. Foundation wall
5. Concrete encased electrode (as required July 1 by 2005 N.E.C.)
6. Beam placement
7. Perimeter drain
8. Water proofing
9. Any additional inspection requested by the Building Official

**Inspection letters with original wet stamp must be submitted prior to issuance of Certificate of
Occupancy.**

If you have any questions regarding this notice please contact the Elbert County Building
Department at 303-621-3135.

LOT

PLOT PLAN



CONSTRUCT BERM AS SHOWN TO PROVIDE FOR ADEQUATE DRAINAGE

SUGGESTED NUMBER OF RISERS AT LOCATION(S) SHOWN BASED ON 7-3/4" MAXIMUM RISERS.

ADD FILL TO REAR YARD FOR ADEQUATE DRAINAGE

*** GRADE BEAM TO BE 12" BELOW TOP OF FOUNDATION TO ACHIEVE DRIVEWAY SLOPE INDICATED. NOTE: FROST DEPTH MUST BE MAINTAINED; REFER TO STRUCTURAL DETAILS.**

NOTES:

EASEMENTS DISPLAYED ON THIS PLAN ARE FROM THE RECORDED PLAN AND MAY NOT INCLUDE ALL EASEMENTS OF RECORD. RECORDED PLAN AND OVERLAY DRAINAGE PLAN PREPARED BY LOT CORNER ELEVATION CHECK: 02-18-12.



SCALE: 1"=20'

SUBMISSION:

COUNTY: ELBERT

ADDRESS:

REVISIONS:

DRAWN BY: _____ DATE: 03-01-17 CHECK BY: _____

MINIMUM SETBACKS FROM RECORDED PLAT:
 FRONT: 20' FROM PRIVATE STREET ESMT REAR: 15'
 CORNER: 20' FROM PRIVATE STREET ESMT SIDE: 5'