



ELBERT COUNTY, COLORADO
BOARD OF COUNTY COMMISSIONERS MEETING MINUTES

Regular Meeting Held in the BOCC Meeting Room
 December 20, 2017 at 9:00 A.M.

WE VALUE

- *Honesty, integrity and respect for the rights of all individuals*
- *Quality service to all*
- *Respect for our culture and history*
- *Clear communication and transparency*
- *Efficiency & fiscal responsibility*
- *Recognition of employee and citizen contributions*
- *Partnerships and collaborations*
- *Planning for the future*
- *Cooperative leadership and professional development*

VISION: Elbert County is recognized by our citizens and employees as the best place to live, work, and conduct business in Colorado; led in a responsive, effective, transparent, and professional manner.

A. CALL TO ORDER AND ROLL CALL 9:01 AM Commissioner Thayer – Here, Commissioner Richardson – Here, Commissioner Willcox - Here

B. INVOCATION/PLEDGE OF ALLEGIANCE: Pastor Roger Miller, Elbert Christian Church

C. APPROVAL OF AGENDA

Motion: Approval of Agenda as presented with the following changes, strike all of discussion items, and add to action items the approval of County Manager to sign closing documents for selling of the Hoo House.

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

D. CONSENT AGENDA:

1. Approval of Vouchers as needed
2. Acknowledgement of Receipt of Variance Reports
3. Approval of Agreement for Inmate Health Care Services
4. Approval of Liquor License Renewal for David W Tapp, dba South Forty Saloon

Motion: Approval of Consent Agenda

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

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E. ELECTED OFFICIALS/DEPARTMENT HEADS/STAFF REPORTS

1. Elbert County Extension Thank-You (Sheila Kelley, CSU Extension)

Ms. Kelley stated she is here to thank the Commissioners for their support throughout the year of the various extension programs. Today she brought some children who are part of the Clover Buds programs. This focuses more on cooperation than competition. She has 4 4H members'

Teresa Davis in Kiowa Community 4H for three years. Teresa told what she did in Clover Buds and why she liked the program so well. She hopes to run for club president in the future.

Nathen Hudson in the Kiowa Community 4H. He preparing to start his last year of Clover Buds. He told what his favorite activity from last year was. He also showed the terrarium that he made.

Sarah Kerriger from Running Creek 4H is starting into her 3rd year of Clover Buds. She enjoyed decorating cupcakes. She is excited for next year.

Riley Blakeslee, has been in 4H for 13 years, and is now a senior in High School and in the Running Creek club. She relayed what interested her in 4H, her first project was in raising pigs. She has been involved in many different aspects available from the 4H program. She talked about all the benefits of the different life lessons learned in 4H.

Ms. Kelley presided over the presentation of wreaths to the commissioners. She also relayed that the different departments made as donation to ECCO in the Commissioners name to help someone with their heating this year.

2. Dallas Schroeder, Elbert County Clerk and Recorder

Mr. Schroeder gave a brief 2017 year-in-review for the Recording, Election and Motor Vehicle Departments. Growth has taken place in all three areas. He is very pleased with all his staff, the volume of work they do and the professional way they interact with the public.

3. Commissioner Chris Richardson

Commissioner Richardson presented to Jodi Horner, Susan Bishop, and the Prairie Times and John Hill representing Beth Shelley and the Ranchland news, a plaque thanking them for their service in putting forth accurate news.

Ms. Bishop thanked Commissioner Richardson for the open communication and being able to provide a quality document that they can print.

F. OPEN PUBLIC COMMENT (See Note 1)

Tom Peterson, 1366 Conifer Trail, Elizabeth

Mr. Peterson thanked the Commissioners for all the work that has been done. There is now over 20000 voters in the County. He thanked them for their work on the finances, the county facilities are improving, (in particular the Samuel Elbert Building) and positioning for the future. He again thanked them for all that they are doing.

G. DISCUSSION ITEMS: (See Note 2)

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- ~~1. Legal Summary for 2017 (Bart Greer, County Attorney)~~
- ~~2. Update on CDS Pipeline Report (Kyle Fenner, CDS Director)~~
- ~~3. Update on new Zoning Regulations (Kyle Fenner, CDS Director)~~

H. ACTION ITEMS: (See Note 3)

1. Approval of December 13, 2017 Minutes

Motion: Approval of December 13, 2017 Minutes

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

- ~~2. Approval of Minutes from the Independence Hearing~~

Tabled until the next meeting

3. Approval of Appointments Policy

Motion: Approval of Appointments Policy

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

Public Discussion (took place between the motion and the vote)

Rick Brown, Sherwood Forest Rd.

He asked for a deferment of a decision on this policy until the public could look at it.

Commissioner Richardson explained different changes and what the necessary of the policy. The policy is intended to increase transparency. The intent is to make pro-active publications of openings and planning for the subsequent years. Commissioner Richardson went through the policy and explained what the intent of the policy was.

Bart Greer, County Attorney, stated he has looked at case law, the statute and addressed concerns that have been brought up in the course of public discussion.

Public Comment

Rick Brown, Sherwood Forest Trail, Kiowa

He clarified he was not speaking for the Library Board, but individually. He clarified why he resigned from the Planning Commission. He disagreed with the provision of barring those who are in current litigation against the Commissioners. He defended the way the Library Board is appointed. He explained why the Library Board bylaws should supersede the Commissioners policy. He requested that he receive a copy.

Tom Petersen, 1366 Conifer Trail, Elizabeth

Mr. Peterson spoke in favor of the policy and supports the limit of an individual being on one appointed board and for the accountability of the members. He thought this was in step with the transparency goals of the commissioners.

Frank Reeves,

Mr. Reeves stated that we have been lax and when an employee sues the County or board member sues the County it makes for an adversarial role. The Library board is awkward. He thought it should be consistent with other similar groups.

Jill Duvall

Ms. Duvall asked for clarification on the make-up of the different boards.

Commissioner Richardson responded to Ms. Duvall’s comments and the delay in adopting the policy.

Commissioner Thayer explained that he wants to focus on geographical diversity and talent.

Commissioner Willcox engaged Mr. Brown on the topic of board appointments and ratification.

4. Approval of Resolution Designating Funds Within The Road & Bridge Fund 20 As Dedicated Line Item Known As “Contingency Funds”

Motion: Approval of Resolution Designating Funds Within The Road & Bridge Fund 20 As Dedicated Line Item Known As “Contingency Funds”

Kyrei Zion, Finance Department, explained the purpose of the Resolution. This is to set aside \$1 Million to be used for specific contingencies.

	Moved	2nd	Comments
Richardson		x	He gave the example of the flooding from 2015.
Thayer	x		He stated that they are planning for an internal insurance funds are available in the event of a crisis.
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

5. Approval of 2018 Budget

Motion: Approval of 2018 Budget

	Moved	2nd	Comments
Richardson	x		
Thayer		x	Budget is more transparent than the previous ones.
Willcox			Stated all three were involved in the budget all year.
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

They all thanked Rick Pettitt, County Treasurer, for his willingness to step up and be the Chief Budget Officer this year.

6. Approval of County Manager to sign closing documents for selling of the Hoo House.

Motion: Approval of County Manager to sign closing documents for selling of the Hoo House.

Sam Albrecht, County Manager, stated this was just a house keeping measure for this to be on the record for him to sign the documents.

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

I. BOARD PLANNING

- 1. Agenda Items for Next Meeting (January 10, 2018)
 - a. Update on Rush Creek Wind Farm
 - b. Organizational Resolution
- 2. Workshops/Study Sessions
- 3. Pending Hearings -

J. LAND USE HEARINGS 1:00 P.M. (See Note 4) None

ADJOURNMENT

Motion: Adjourn at 10:30 AM

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			

	AYE	NAY
Richardson	x	
Thayer	x	
Willcox	x	

Re-Convene as County Board of Health

Call to Order/Roll Call: 10:47

Commissioner Thayer – Here, Commissioner Richardson – Here, Commissioner Willcox - Here

Jerri Spear. HHS Director.

Ms. Spear introduced Mr. Tom Butts as the interim Public Health Director.

Items to be covered:

1. Introduction of Tom Butts, Temporary Public Health Director

Mr. Butts wanted to cover several items today. He is asking to postpone the Public Hearing until March.

2. Report on Onsite Wastewater permits issued, 2016 and 2017

Mr. Butts gave a detailed report on the number of permits issued.

3. Restaurant Licensing update including fee changes

The State picked up the licensing in the spring. They hope to take the inspection program back over in 2018. He recognized Valerie Jorge as the point of contact for the Public Health Department. This week Stacy Rinehart has been brought on board as well. Gary Hartsell will probably retire in 2018.

State legislature sets the fees. This is year two of three. This was staged with incremental increase. There will be a committee starting up to look at fees moving forward.

4. Community Health Assessment Process update

This process occurs every five years at this level. They are currently in the initial stages of getting this started up again. Last five years the main topic was tobacco use and childhood obesity.

Intend to have an updated report by the end of the year.

5. Staffing Updates

Given earlier.

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6. Public Hearing: Onsite Wastewater Treatment System Regulations

Motion: Adjourn at 11:03 a.m.

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

NOTES ON PUBLIC COMMENT:

Note 1: General Public Comment - This portion of the agenda is reserved for citizens who wish to comment to the BOCC on items of county interest that are not scheduled for Discussion or Action. This time will not be used to make political speeches nor will personal attacks be tolerated. Individuals will be limited to one opportunity to speak for a period of up to three minutes during this portion of the agenda.

Note 2: Discussion Items - This portion of the agenda is intended to introduce items that may require future board action. It allows for shaping of final decisions, and allows for public input to ensure all aspects of the issue are fully considered before decisions are made. After each item, the chair will offer time for public comment limited to three minutes per person.

Note 3: Action Items - This portion of the agenda is intended for items requiring a board decision. Prior to taking action, the chair will offer time for any final public input, limited to three minutes per person, prior to a vote.

Note 4: Land Use Hearings - Hearings for Land Use Items will be held at 1:00pm on meeting days. If all other agenda items are completed earlier, the chair will recess until this scheduled time. If previous agenda items are not complete by 1:00pm, the land use hearings will be opened and completed before proceeding to any remaining agenda items. Land use hearings will follow the following sequence:

- Open Land Use Hearing
- Staff Presents Application and Recommendation of Planning Commission
- Applicant Presents
- Public Input on Application (three minutes per person)
- BOCC Questions and Discussion
- BOCC Decision
- Close Land Use Hearing

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