

Date Posted: 12/11/17

Applications accepted until: 12/31/17

Elbert County is an Equal Opportunity Employer

If interested, please submit application and resume to:

Elbert County Human Resources Department

215 Comanche St., PO Box 7, Kiowa, CO 80117

Or email: dianna.hiatt@elbertcounty-co.gov

For more information, please call 303-621-3150



TRAFFIC SIGN TECHNICIAN

Department: Road and Bridge

Approved: November 2017

Salary: \$2,964/month (\$19.00/hour)

FLSA: Non-exempt

SUMMARY

This position performs skilled and technical work in the construction, installation, maintenance and repair of traffic signs in the Road and Bridge department. This position requires initiative, ability and willingness to work a majority of the time without direct supervision. Persons in this position use independent discretion and judgment within established organization policies and procedures.

JOB RESPONSIBILITIES

- The incumbent performs work involving a variety of specialized tasks, including but not limited to the operation, installation and maintenance of traffic signs and street names;
- Monitors and upgrades existing traffic signs;
- Initiates orders for various needed supplies, materials and equipment; monitors usage and maintains sufficient inventory;
- May be required to operate equipment used such as backhoe, tractor, front-end loader, dump truck, striping machine, compressor, post pounder, sledge hammer, sign heat applicator, hand tools, snowplow, sander, and other mechanized equipment;
- Operates a motor vehicle in all types of weather conditions;
- May also perform duties such as snow plow and sand operations as needed;
- May prepare and implement weekly work schedule;
- Respond to complaints from the public regarding road and sign conditions, ensures that problems are corrected in a timely and effective manner;
- Performs routine maintenance and minor repairs on equipment as needed, cleans equipment and shop area as necessary;
- Takes proper safety precautions, anticipates unsafe circumstances, and acts accordingly to prevent accidents, uses all required safety equipment;
- Reviews driveway permit applications and site plans for compliance with driveway requirements;
- Performs physical inspection of driveways at initial and final stage of construction;
- Makes and installs address markers as requested;
- May assist in other areas of Road and Bridge that includes:
 - Moving equipment
 - Asphalt pot hole patching, crack sealing and brooming
 - Cattle guard install, cleaning and repair
 - Culvert install, cleaning and repair

- Fence install or repair
- Flagging/traffic control
- Sign install or repair
- Wash, clean, grease and service equipment
- Help in shop, run parts
- All aspects of snow removal
- Set up and tear down snow equipment
- Ditch mowing, weed spraying, seeding, erosion control and cleaning
- Tree removal and trimming
- Trash, debris and dead animal removal
- Yard maintenance
- Bridge maintenance
- Performs other duties as required or assigned

EDUCATION, EXPERIENCE AND CERTIFICATIONS

- Generally a high school diploma or GED supplemented by one year of progressively responsible roadway maintenance experience;
- Valid State of Colorado Class A driver’s license with acceptable motor vehicle record;
- Must receive acceptable background check;
- This is a safety sensitive position that is subject to random drug testing.

WORKING CONDITIONS

Work is generally scheduled Monday through Thursday and involves on-call duty which requires working some weekends and holidays. Travel by vehicle is required to reach work sites. Incumbent is exposed to the following environmental factors: year-round outdoor weather conditions; work near moving mechanical parts; work in or near moving traffic, fumes or airborne particles; toxic or caustic chemicals and vibration.

Physical Activities:

Grade Scale:	Frequently/Occasionally/Never
Driving:	Frequently
Balancing:	Frequently
Bending/Stooping:	Frequently
Twisting:	Frequently
Squatting/Crouching:	Frequently
Kneeling:	Frequently
Crawling:	Occasionally
Climbing Stairs:	Occasionally
Climbing Ladders:	Occasionally
Reaching at Shoulder Level:	Frequently
Reaching Below Shoulder Level:	Frequently
Reaching Above Shoulder Level:	Frequently
Standing/Walking:	Frequently
Lifting:	1 lb Minimum/100 lbs Maximum
Carrying:	1 lb Minimum/100 lbs Maximum
Push/Pull:	1 lb Minimum/100 lbs Maximum