

Date Posted: 2/22/16
Department: Road and Bridge
Job Title: Construction Crew Lead
Salary: \$19.56 - \$24.46/hour
Applications accepted until: 2/29/16
Elbert County is an Equal Opportunity Employer
If interested, please submit application and resume to:
Elbert County Government
215 Comanche St., PO Box 7, Kiowa, Colorado 80117
Or email: dianna.hiatt@elbertcounty-co.gov
For more information, please call 303-621-3150



ROAD AND BRIDGE CONSTRUCTION CREW LEAD

Department: Public Works
Approved: February 2016

Salary: \$19.56-\$24.46/hour
FLSA: Non-Exempt

DEFINITION OF WORK:

Position is responsible for supporting the Foreman and Assistant Foreman with supervisory and technical work coordinating the operations and activities of road maintenance in Elbert County.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

(The following examples are illustrative only and are not intended to be all-inclusive.)

- Supports the Foreman and Assistant Foreman with established maintenance priorities
- Helps oversee maintenance repair and construction of County roads
- Supervises and coordinates assigned projects as directed by Assistant Foreman
- Helps establish and enforce safety procedures and methods
- Compiles and helps maintain materials inventory for upcoming projects
- Operates various types of CDL equipment, performs snow removal, repair potholes, washouts, culverts, trim & cut trees, crack seal, patch asphalt and other duties assigned
- Remains on-call during non-work hours to receive and act on reports of adverse road conditions
- Monitors weather conditions during late night and early morning hours when inclement weather is predicted
- Assists with plowing, sanding and other road maintenance as necessary
- Reports to the Assistant Foreman, upon his absence, reports to the Foreman
- Other duties as assigned

EDUCATION, EXPERIENCE AND CERTIFICATIONS

Education: High School Diploma, GED or Equivalent

Experience:

- Two years of progressively responsible roadway maintenance with one year of supervisory responsibility
- Ability to read and comprehend instructions, safety rules and manuals, correspondence and memos
- Ability to communicate effectively both orally and in writing

- Ability to add, subtract, multiply and divide in all units of measure using whole numbers, common fractions and decimals
- Ability to operate standard office equipment and computer literate
- Valid State of Colorado Class “B” driver’s license is required, a class “A” is preferred
- Pre-employment physical and substance abuse test
- Must receive acceptable background check

WORKING CONDITIONS:

Work Environment: Work is generally scheduled Monday through Thursday and involves on-call duty which requires working some weekends and holidays. Travel by vehicle is required to reach work sites. Incumbent is exposed to the following environmental factors: year-round outdoor weather conditions; work near moving mechanical parts; work in or near moving traffic, fumes or airborne particles; toxic or caustic chemicals and vibration.

Physical Activities:

Grade Scale: At All Times/Frequently/Occasionally/Never

Driving:	Frequently
Balancing:	Occasionally
Bending/Stooping:	Frequently
Twisting:	Frequently
Squatting/Crouching:	Frequently
Kneeling:	Frequently
Crawling:	Occasionally
Climbing Stairs:	Occasionally
Climbing Ladders:	Occasionally
Reaching at Shoulder Level:	Frequently
Reaching Below Shoulder Level:	Frequently
Reaching Above Shoulder Level:	Frequently
Standing/Walking:	Frequently
Lifting:	50 lbs Minimum/100 lbs Maximum
Carrying:	50 lbs Minimum/100 lbs Maximum
Push/Pull:	50 lbs Minimum/100 lbs Maximum

Probation Period: Initial 90-day with potential of one 90-day probationary period extension based on Supervisor recommendation and Director approval