

Elbert County Budget Schedule

2016

Updated: 6/6/16

January 31 Statutory Deadline	Certified copy of the adopted budget must be filed with State
April 14	Give 1 st Quarter actual numbers to each department so projections can be completed.
April 28	Deadline for Department Heads & Elected Officials to have projections for the year turned in to Finance.
June 6-23	Eide Bailly onsite to complete 2015 Audit.
June 16	2017 Budget packet to be released to departments.
June 30 Statutory Deadline	Deadline for auditor to submit audit report to local government
July 14	Give 6 month actual numbers to each department so projections can be updated.
July 20	BOCC Meeting- Eide Bailly to give audit presentation to the BOCC and public.
July 28	Deadline for Department Heads & Elected Officials to have projections for the year updated and turned in to Finance.
July 31 Statutory Deadline	Deadline for submitting annual audit report to the Office of the State Auditor.
July 14	1 st draft budget due to finance from each department.

August 1- October 1	Department Budget Meetings – Wednesdays 1-4pm
September 14	Regular BOCC Meeting – Study Session to go over preliminary budget with commissioners. Each department should be represented.
October 12	BOCC Meeting - Submit proposed budget to BOCC. Notice of Budget must be published by BOCC after meeting.
October 13	Give 9 month actual numbers to each department so projections can be updated.
October 15 Statutory Deadline	Deadline to submit proposed budget to BOCC – Must submit Notice of Budget to the paper after this meeting is held
October 20	Deadline for Department Heads & Elected Officials to have projections for the year updated and turned in to Finance.
November 23	Regular BOCC Meeting- Public Hearing on Draft Budget
December 10 Statutory Deadline	DOLA Deadline - Assessors changes in valuation must be made to BOCC by notification
December 15 Statutory Deadline	DOLA Deadline for certification of mill levy to county commissioners
December 21	BOCC Meeting – Adopt Budget and Certify Mill Levies
December 22 Statutory Deadline	DOLA Deadline for BOCC to certify levies to the assessor.
December 31 Statutory Deadline	DOLA Deadline to Adopt Budget & submit to state