

STAFF SUMMARY

For

BOCC MEETING PRESENTATION

Meeting Date: July 12, 2017

Staff Lead: Kyle Fenner

Effectuated Departments and Offices Effectuated: CDS

Topic: Approval of Extended contract for services with Baseline.

1. Purpose: To extend the planning and engineering contract with Baseline Engineering, Inc.

2. Background: Baseline has been working as CDS staff planners and engineers for all land use applications since the beginning of 2016. Since using Baseline, applications have been processed in a consistent, efficient way. It is CDS's desire and in the best interest of the County to continue the relationship with Baseline while the Comp Plan is being developed, while the regulations are rewritten and to allow for some time applying them. At that point the County can evaluate whether it wants in-house planners or to continue with a contractor.

3. Key Points: The County has a great working relationship. Applications have been much more standardized and it will allow for stability during the large projects (Comp plan & regulations).

4. Impact on County:

a. Fiscal: It has actually been an overall savings. Applicants now cover the costs of their applications. The County would have had to hire more staff to handle the increase in activity or contract some of it out anyway.

b. Services: None

c. Infrastructure: None anticipated

5. BOCC Action Required: Approval of the contract as presented.

6. Required Decision Date: July 12, 2017.

7. Point of Contact: Kyle Fenner / see provided project spreadsheet