

STAFF SUMMARY

For

BOCC MEETING PRESENTATION

Date of Presentation: 9/13/17

Staff Lead: Rachel Buchanan

Effected Departments and Offices Effected: Clerk and Recorder

Topic: Special Event Permit (Liquor License)

1. Purpose: Approval of Special Event Permit for:
Elizabeth Area Chamber of Commerce

2. Background: No reports of previous violations to the Clerk and Recorder's Office

3. Key Points: Location: Casey Jones Park
Dates/Times Permitted: September 29, 2017, 3:00 PM – 1:00 AM; September 30, 2017, 11:00 AM – 1:00 AM

4. Impact on County:

a. Fiscal: Minimal Fees Collected

b. Services: None

c. Infrastructure: None

5. BOCC Action Required: Yes

6. Required Decision Date: 9/13/17

7. Point of Contact: Rachel Buchanan