



**ELBERT COUNTY  
COMMUNITY & DEVELOPMENT SERVICES**

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[www.ElbertCounty-Co.Gov](http://www.ElbertCounty-Co.Gov)

**OFFICE USE ONLY**

Issue Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Revision Issued: \_\_\_\_/\_\_\_\_/\_\_\_\_

CDS FILE # \_\_\_\_--\_\_\_\_--\_\_\_\_\_

**THIS APPLICATION SHALL BE ACCOMPANIED BY ALL REQUIRED SUPPORTING MATERIALS**

WELL NAME: \_\_\_\_\_ OPERATOR: \_\_\_\_\_

- New Site
- Amendment to Existing County Permit
- LGD Coordination

**PART I: Type of Oil and/or Gas Operations included in this application (please check all that are applicable).**

- Exploration well or test bore(s)
  - Drilling, deepening, recompletion, reworking, re-entry
  - Storage pits(s)
  - Abandonment
- Oil and/or Gas Production
  - Drilling, deepening, recompletion, reworking, re-entry
  - Pipeline, Flow Lines, or Gathering System
  - Tank Battery(s)
  - Storage Pit(s)
  - Abandonment
  - On-Site Centralized Facility
- Off-Site Centralized Facility
- Off-Site Storage and/or Staging Area
- Underground Injection/Re-Injection Well
- Other (specify) \_\_\_\_\_

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**PART II: Elbert County Oil & Gas Permitting Requirements (Please check all that are applicable)**

- COGCC Drilling Application and/or Permit \*
- Letter of Intent requesting the Administrative Use by Special Review and MOU application process for oil and gas in Elbert County.
- Executed MOU \*\*
- Narrative
- Site Plan (An appropriate number of 11" x 17" reductions of the site plan as determined by CDS)
- Application/Permit Fee
- Drainage Report
- Traffic Report/Study
- Executed and notarized MRUA
- Cost estimate of public improvements, if any
- Proof of water/sanitation plan or Letter from the appropriate water and sanitation districts stating the availability to serve the proposal.
- Type or method of fire protection with input from applicable fire jurisdiction and an FPSA.
- Noxious Weed Management Plan.
- Dust Mitigation Plan
- Facility Close Out Plan
- Material Handling & Spill Prevention Plan
- Waste Management Plan
- Oil & Gas Operations Plan
- Visual and Noise Mitigation Plan
- Additional information may be requested by CDS as appropriate and information required above may be waived by the CDS Director if it is deemed to be inappropriate to the request.

\* Concurrent processing of COGCC and County permit application may occur, however operation may not begin until the COGCC permit and the County permit have been issued.

\*\* It is recommended that the MOU process begin as early in the application process as possible as the BMPs outlined in the MOU should be attached to the COGCC 2A.

**PART III: Standard Elbert County regulatory Compliance Applicable to Land Development (to be completed by the County)**

- Site Plan
- County-Issued Access Permit
- Floodplain Development Permit
- Waiver Requests (applicant to attach)
- County Issued Work in Right-of-Way Permit
- Building Permit (if necessary)

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**Property and General Development Use Information**

Legal Description: QTR/QTR \_\_\_\_\_ Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

Distance to Section Line/Property Line: N \_\_\_\_\_ S \_\_\_\_\_ E \_\_\_\_\_ W \_\_\_\_\_

Address of Subject Property: \_\_\_\_\_

Assessor's Parcel #: \_\_\_\_\_ Subdivision Name: \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_

Legal Description of Property (M&B): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Nearest Major Intersection: \_\_\_\_\_

Present Use of the Property: \_\_\_\_\_

Description of Proposed Activity: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Fire Protection District: \_\_\_\_\_

**Operator Information**

Applicant: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobil Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

**Surface Owner Information**

Applicant: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobil Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Name(s) and address(s) of any persons having an interest in the property (e.g. mortgagee, easement, other encumbrances on title: \_\_\_\_\_

\_\_\_\_\_

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**Applicant/Operator Declaration:**

To the best of my knowledge, the information on this application and all additional or supplemental documentation is true, factual and complete. I am fully aware that any misrepresentation of any information on this application may be grounds for denial or revocation. I have familiarized myself with the rules, regulations and procedures with respect to preparing and filing this application. I also understand that an incorrect submittal may delay review, and that any approval of this application is based on the representations made in the application and may be revoked on any breach of representation or condition(s) of approval.

I verify that I am submitting all of the required materials as part of this application and as appropriate to this project, and I acknowledge that failure to submit all of the necessary materials to allow a complete review and reasonable determination of conformance with the County's rules, regulations and ordinances may result in my application not being accepted or may extend the length of time needed to review the project.

I hereby give permission to Elbert County, and applicable review agencies, to enter on the above described property, limited to the lease access road and operations site, with or without notice for the purposes of reviewing this development application. I agree to at all times maintain proper facilities and safe access for inspection of the property by Elbert County while this application is pending. If Elbert County personnel desire to enter on the operations site during drilling or production operations, Elbert County agrees to notify the operator in advance and abide by operator's safety procedures.

By signing this application I hereby affirm that the activity being authorized by this permit meets all applicable requirements of the County and the Colorado Oil and Gas Commission.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date



**FOR OFFICE USE ONLY**

Fee Calculation	
Application Fee	_____
Engineering Fee Estimate	_____
Driveway Permit	_____
Work In Right-of-Way Permit	_____
Building Permit	_____
Other Surcharge	_____
Number of Applications	_____
TOTAL ESTIMATE	_____

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**PERMIT TRACKING (Related Applications)**

Site Plan \_\_\_\_\_ Permit/File#: \_\_\_\_\_  
 Driveway Permit \_\_\_\_\_ Permit/File#: \_\_\_\_\_  
 Work In Right-of-Way Permit \_\_\_\_\_ Permit/File#: \_\_\_\_\_  
 Building Permit Sign Off \_\_\_\_\_ (if applicable) Permit/File#: \_\_\_\_\_

**Permit Tracking Dates (Internal Use Only)**

Date Application Submitted	Original	Rev 1	Rev 2	Notes
Referral Date				
Response to Applicant				
Resubmittal Date				
Response to Applicant				
Adjoining Mailing (if applicable)				
Hearing Date 1				
Hearing Date 2 (if applicable)				
Follow Up Action				
Permit Issued				