



COUNTY OF ELBERT

COMMUNITY & DEVELOPMENT SERVICES

P.O. BOX 7
215 COMANCHE STREET
KIOWA, COLORADO 80117
303-621-3136 FAX: 303-621-3165
cds@elbertcounty-co.gov



MEETING MINUTES

ELBERT COUNTY PLANNING COMMISSION MEETING ELBERT COUNTY FAIRGROUNDS CONFERENCE ROOM 95 Ute Avenue, Kiowa, Colorado

JULY 5, 2016 @ 7:00 PM

- 1. PLEDGE OF ALLEGIANCE** – A flag was borrowed from the room next door for the pledge. The flag respectfully was returned.
- 2. ROLL CALL** – Present were: Dan Rosales, Ron Turner, Brian Harris, Mike Kellison, Paula Wilderman, Bob Ware, Bob Lewis, Chris Richardson and Dan Michalak (A complete board).
- 3. STAFF REPORT ON BOARD OF COUNTY COMMISSIONERS ACTION(S):**
There was no BOCC meeting between this meeting and the last meeting therefore no report. Brian Harris as Kyle Fenner for an update on the new building inspector. She reported he was doing an excellent job and it was very tough being new during the busiest part of the season. Bob Ware asked about the hiring of the other CDS position. Fenner reported that the application period ended that day and hoped to hire soon. The department is nearly overwhelmed and needs the support.
- 4. DISCUSSION** Chris Richardson, Republican Primary Winner – Participation. A discussion was had about the possibility of a conflict of interest if Mr. Richardson were to hear an application with the PC and then later be elected to the BOCC and be presented with hearing it again. He stated that if there was that possibility he would recuse himself at the PC level rather than risk being forced to at the BOCC level. Director Fenner agreed and stated that should any application possibly be one that might stretch out that time she would refrain from sending Richardson the review materials. Richardson restated that if at any time he became a distraction he would step down from the PC.
- 5. CONSENT CALENDAR** Approval of Meeting Minutes from 6/21/16. There were two corrections made. Ron Turner made a motion to approve as amended. Chris Richardson made a 2nd. The minutes were unanimously approved as amended.
- 6. COMMUNITY INPUT**
There was no community input. Ron Turner made an announcement asking that the recently amended bylaws be posted in their amended form on the County website.

7. PUBLIC HEARINGS:

The planning commission reviewed the first 5 ½ pages of the Comp Plan/Master Plan RFP (the remaining pages are the County boilerplate language). They reviewed the changes they had made in the June 21 meeting. A handful of edits were made for periods, extra words that were remnants from the edits and grammar. Director Fenner suggested that two changes be made on page 5 to change two generic terms to read "Planning Commission. She noted that it stayed in consistency with the other changes made by the PC at the June 21 meeting but they were at the end of the document and everyone was getting tired. The PC agreed with the two changes. The planning Commission voted to unanimously approve the RFP as amended for BOCC review on July 6, 2016.

Paula Wilderman pointed out that the terms Contractor, Bidder and Consultant are all used in the boilerplate language and was not sure that they were interchangeable or if they meant different things. Director Fenner stated that they were in this case interchangeable and that the language was used by many different departments so maybe it is that way to try to fit many departments. Fenner made note of the comment.

8. ANNOUNCEMENTS - None

9. ADJOURNMENT (No later than 11:00 PM per Resolution 00-01) Meeting adjourned at 7:54 PM.