



ELBERT COUNTY **RESIDENTIAL** SIGN-OFF SHEET

FOR ISSUANCE OF
BUILDING PERMITS, DRIVEWAY/ROAD PERMITS
TO ACCOMPANY EACH PERMIT APPLICATION
ALL SUPPORT DOCUMENTATION TO BE ATTACHED

SCHEDULE NUMBER: _____

LEGAL DESCRIPTION: _____

SECTION TOWNSHIP RANGE

APPLICANT NAME: _____ PHONE NO.: _____

OWNER NAME: _____ PHONE NO.: _____

MAILING ADDRESS: _____

PERMIT ADDRESS: _____

SUBDIVISION/DEVELOPMENT NAME: _____ BLK/LOT: _____

TYPE OF PERMIT REQUEST: _____

PLANNING DEPARTMENT REVIEW - ZONING, SETBACKS

Zoning: _____ Setbacks: Primary Front: _____ Side: _____ Rear: _____
Assessory Front: _____ Side: _____ Rear: _____

Impact Fees Collected: Yes No Not Applicable Disclosure Form: Yes No Not Applicable

Comments: _____

Approval: _____ Date: _____

ROAD AND BRIDGE DEPARTMENT - ACCESS REVIEW

Driveway: _____ Road: _____

GPS Location: _____ Limitations: _____

Comments: _____

Grading, Drainage, & Erosion Control Plan (required if adding, moving, or removing more than 300 cubic yards of dirt)

Approval: _____ Date: _____

ASSESSORS DEPARTMENT - ADDRESS REVIEW

Assigned Address: _____

Comments: _____

Approval: _____ Date: _____

ENVIRONMENTAL HEALTH/SAFETY & STORM WATER MGMT REVIEW

Comments: _____

Approval: _____ Date: _____

FIRE DEPARTMENT OR ENVIRONMENTAL HEALTH/SAFETY REVIEW & STORM WATER MGMT

Comments: _____

Approval: _____ Date: _____



FLOODPLAIN

INFORMATION, REVIEW AND SIGN-OFF

This property contains floodplain

This property does not contain floodplain

PROPERTY THAT CONTAINS FLOODPLAIN

If your property contains floodplain, be aware that you may not construct a structure of any kind in a floodplain without first applying for and obtaining a floodplain permit. This includes ISD systems.

Elbert County Zoning

Regulations, Part II, Section 25, C, 5, c, states that applicants are required to:

Locate all new on-site sewage systems (including leach fields) in areas above the base flood elevation; except the replacement of an existing, failing system where no alternate location outside the floodplain is available.

Please take this restriction into account when locating a structure on property that contains floodplain.

COMMENTS:

APPROVAL:

DATE: