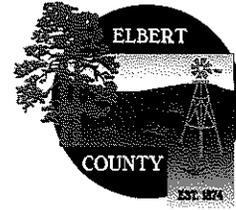




COUNTY OF ELBERT

COMMUNITY & DEVELOPMENT SERVICES

P.O. BOX 7
215 COMANCHE STREET
KIOWA, COLORADO 80117
303-621-3136 FAX: 303-621-3165
cde@elbertcounty-co.gov



PLANNED UNIT DEVELOPMENT (PUD) CHECK LIST (ZONING REGULATIONS)

Date: _____

Project Name: _____

Project Location/Address: _____

Owner(s) Name(s): _____

Address: _____

Phone Number(s): _____

The application must include the following information:

Date Completed

- | | |
|---|-------|
| 1. Completed Application Form
(Notarized and signed by all owners – 1 original and 2 copies) | _____ |
| Completed Disclosure Form
(Notarized and signed by all owners – 1 original and 2 copies) | _____ |
| Completed Agreement Form (1 original and 2 copies) | _____ |
| 2. Application Fees Paid \$ _____ (Amount) | _____ |
| 3. Completed Narrative (1 original and 2 copies) | _____ |
| 4. Statement of Taxes Paid (From Treasurer's Office – 1 original and 2 copies) | _____ |
| 5. Completed Development Guide & Development Plan (___Copies)
(See Zoning Regulations) | _____ |
| 6. Proof of Ownership (Title Report or Property Deed) | _____ |

Public Hearing Date Set For Planning Commission

Date: _____

Time: _____

Public Hearing Date Set For Board of County Commissioners

Date: _____

Time: _____

35 Day Review Period:

- | | |
|---|-------|
| 7. Referral Agencies Notified. Due on _____
(See Referral Agency Check List) | _____ |
|---|-------|

30 Days Prior to the Public Hearing:

- | | |
|---|-------|
| 8. Notice of Public Hearing in the Newspaper
(See Regulations) | _____ |
| 9. Certified mail notifying adjacent property owners | _____ |

- 10. Sign posting on the adjacent property

24 Days Prior:

- 11. Map of Adjacent Land Owners
Copy of the Notice Mailed to Property Owners
Alphabetical List of Adjacent Property Owners
White Postal Receipts for Certified Mailing
- 12. Notarized Affidavit Verifying Sign Posting
Photograph of the Sign Posting

5 Business Days Prior:

- 13. Publishers Affidavit
- 14. Green Postal Return Receipts

Additional submittal information:

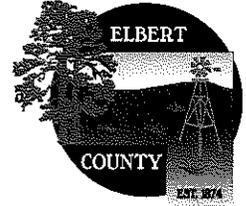
- 15. Copy of proposed covenants
- 16. Preliminary Development Guide
- 17. Public improvements
- 18. Drainage plans/flood plain/erosion control
- 19. Water impact/design considerations
- 20. Sewage impact/design considerations
- 21. Proposed roads and rough grading plan
 - A. Off street parking
- 22. Delineation and dimension of easements
- 23. Soil percolation and/or soil profile tests
- 24. Delineation and dimensions of buildings/structures
- 25. Other



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ELBERT COUNTY LAND USE APPLICATION

PROJECT NAME: _____

PROJECT ADDRESS: _____

LOCATION: _____

LEGAL OWNER'S NAME(S): _____

ADDRESS: _____

TELEPHONE #(S): _____

ATTACH PROOF OF OWNERSHIP

Water Rights Owner(s): _____

Mineral Rights Owner(s): _____

Special Districts: _____

Proposal/Request: _____

Authorized Representative Name/Address: _____

Telephone #: _____

Legal Description of Property: Section(s) _____ Township _____ Range _____

Lot _____ Block _____

Subdivision _____

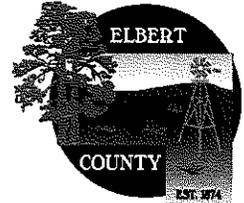
Property Tax Parcel Number: _____



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APPLICATION AGREEMENT FORM

PROJECT NAME: _____

PROJECT LOCATION: _____

The applicant agrees to pay for reasonable additional engineering and/or consultation when requested by the Community & Development Services Department, Planning Commission or Board of County Commissioners when, in their opinion, additional information, studies, or investigations are needed to help clarify the proposal made.

Applicant or Authorized Representative

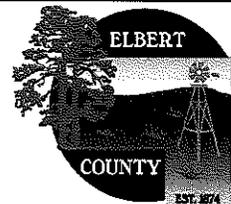
Date



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DISCLOSURE LETTER

PROJECT NAME: _____

PROJECT LOCATION: _____

I/We, _____

do hereby acknowledge my/our full awareness of the application/request being presented to Elbert County by _____

for the parcel of land indicated, and for the reason(s) noted on the completed application/request submittal.

I/We hereby acknowledge the person(s) noted is/are my/our authorized representative(s) in the matter.

I/We hereby grant permission for the Elbert County Community & Development Services Department, or any referral agency they require, to access the parcel of land indicated for reasons of reviewing and evaluating the land use application.

Signature(s):

PRINT NAME AND COMPLETE ADDRESS OF PROPERTY OWNER(S) BELOW:

Name: _____

Date: _____

Address: _____

State of _____)

) ss:

County _____)

The above and foregoing instrument was subscribed and sworn to before me, in my presence, a Notary Public in and for the County of _____, State of _____, this _____ day of _____, 20____.

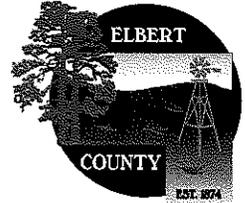
(SEAL)



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STATEMENT OF TAXES

DATE: _____

PROJECT NAME: _____

PROJECT LOCATION: _____

As part of the Land Use Application process, Elbert County Community and Development Services is requesting a Statement of Taxes from the Elbert County Treasurer's Office. This would need to reflect any account number that starts with "R", "M", "N", "P", "U", and "O".

OWNER(S) ADDRESS: _____

OWNER(S) PRINTED NAME: _____

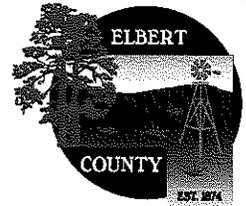
SIGNATURE(S): _____



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AGREEMENT TO REMOVE PUBLIC NOTICE

I/We hereby agree to remove the Public Notice Sign posted for hearing notification within 7 days after the Board of County Commissioner's final hearing. I/We understand this must be completed as a condition of approval prior to the recording of the Mylars or Final Plats.

NAME: _____

SIGNATURE: _____

DATE: _____

NAME: _____

SIGNATURE: _____

DATE: _____