



ELBERT COUNTY, COLORADO
BOARD OF COUNTY COMMISSIONERS MEETING AGENDA

Regular Meeting Held in the BOCC Meeting Room
 April 25th, 2018 at 9:00 A.M.

WE VALUE

- *Honesty, integrity and respect for the rights of all individuals*
- *Quality service to all*
- *Respect for our culture and history*
- *Clear communication and transparency*
- *Efficiency & fiscal responsibility*
- *Recognition of employee and citizen contributions*
- *Partnerships and collaborations*
- *Planning for the future*
- *Cooperative leadership and professional development*

VISION: Elbert County is recognized by our citizens and employees as the best place to live, work, and conduct business in Colorado; led in a responsive, effective, transparent, and professional manner.

- A. CALL TO ORDER AND ROLL CALL 9:00 AM** Commissioner Thayer – Here, Commissioner Richardson – Here, Commissioner Willcox - Here
- B. INVOCATION/PLEDGE OF ALLEGIANCE:** Pastor Roger Miller, Elbert Christian Church
- C. APPROVAL OF AGENDA**

Motion: Approval of Agenda

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

- D. CONSENT AGENDA:**
1. Approval of Vouchers/Mylars as needed
 2. Acknowledgement of Monthly Variance Reports
 3. Quarterly Public Trustee’s Report

Motion: Approval of Consent Agenda

	Moved	2nd	Comments
Richardson			
Thayer	x		
Willcox		x	
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

- E. ELECTED OFFICIALS/DEPARTMENT HEADS/STAFF REPORTS**

Janet Maloney, Victim’s Advocate Sheriff Office

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Ms. Maloney shared that today is sexual violence denim day. She gave the history of the day, explaining an event that took place in Italy. She thanked all the employees who were participating.

Dallas Schroeder, Elbert County Clerk & Recorder

Mr. Schroeder reported on the upcoming forced schedule changes that will be upcoming for the Motor Vehicle Department. The Motor Vehicle Department will be closed on August 1 & 2, in anticipation of the new software rollout on August 6. July will be a challenge in that the department will be shorthanded all month due to mandatory training off site. All available avenues to push out the information will be utilized.

F. OPEN PUBLIC COMMENT (See Note 1)

Ron Korsch, 5315 County Rd. 142, Elizabeth

Mr. Korsch referred to an email that he had sent regarding the burn ordinance. He is concerned about the burn ordinance but wanted to note that it was over complicated, and suggested that some more common sense be used in drafting a new ordinance. He volunteered to help if possible. He also suggested an annual review be placed into the ordinance.

Susan Schick, 4122 Downwest Ride, Elizabeth

Ms. Schick was looking for more of a detail of why the documents from previous meetings had difficulty being uploaded. Then she asked for more of a technical response. She checked for IT Directors performance review and found it has not been done 2014. She doesn't think it is fair to the employees to not have them.

Troy McCoy, Elbert County Undersheriff

Mr. McCoy shared that the Sheriff Office is working on a new ordinance with the Fire Marshall in Elizabeth.

G. DISCUSSION ITEMS: (See Note 2)

1. Right of Way Franchise Agreements (Bart Greer, County Attorney)

Mr. Greer shared that this was a narrowly defined title for this item. He is working with various departments to look at utility relocations or right of ways. This is important moving forward as development occurs. They are also looking into options of revenue recovery for the utilities using the right of ways.

2. Update on TANF Policies (Jerri Spear, Director of Health and Human Services)

Justin Klassen, Director Of Administration

Mr. Klassen relayed the policies are being re-drafted for the new format and a new look. There are future policies coming.

3. Draft Records Retention Policy (Justin Klassen, Director of Administration)

Mr. Klassen stated that at this time they are reviewing the current of the status of the records retention. He referred to a resolution in 2014 and he believes there is still work to be done. The policy is being drafted. He stated this is what we are what we're going to do, not how we're going

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to do it. This will allow the older documents to be put into digital form and the documents to be discarded.

Commissioner Richardson stated that it seems that the past resolution was passed and forgotten. He thought this came to light during the move to the SEB. He thinks this is a good start. He wanted to continue to have collaboration on it.

Commissioner Willcox thought that putting this into policy instead of by resolution was the right way to go.

Commissioner Thayer stated that this should help with some conflicting resolutions.

Public Comment

Marlene Groves, 33300 Ridge Rd.

Ms. Groves asked if the public would get a report on the deficiencies and where there were problem departments.

4. Update on County Owned Vehicles (Rory Hale, Public Works Director & Undersheriff Troy McCoy, Elbert County Sheriff's Office)

Rory Hale, Director of Public Works

Mr. Hale stated there had been simple changes since this was submitted. He gave a summary of the pool fleet and different departments.

Troy McCoy, Elbert County Under Sheriff

Mr. McCoy gave a summary of the vehicles within the Sheriff's Office. He also relayed the numbers of specialty vehicles that they have.

Mr. Hale also relayed the number of vehicles that have been sold as surplus as their usefulness had been exhausted. When asked about take home vehicles, he explained that it is those who have emergency response duties.

Mr. McCoy thanked the Road and Bridge for all their help with fires. They do have take-home cars. Mr. McCoy explained in an emergency time is critical and so the officers can go directly to the situation. He relayed how important it is for time critical situations for the public to have the Officers in service right away. He answered questions on the usage of various vehicles.

Public Comment

Susan Schick, 4122 Downwest Ride

Ms. Schick thanked them for their report and stated she still have questions but hoped that she could speak to Mr. Hale and Undersheriff McCoy after the meeting but thought the numbers for the Sheriff's Office was high.

Undersheriff McCoy further explained the usage of the vehicles for SWAT purposes. The specialty list includes snowmobiles, trailers, golf carts, etc... and are not used all the time but are needed when the time arises.

Commissioner Willcox explained that he had a tour of the S.O. vehicles when he first came in office. He reported on his findings. He is glad the older vehicles are being weeded out. He found that many needed to be sent to the crusher. He found out that many of the specialty vehicles were obtained by grants and government discounts. He stated that proportionately to the City of Aurora

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our Sheriff Office is running on more calls.

Marlene Groves, 33300 Ridge Rd

Ms. Groves stated she liked that we had a snow cat and if it saves one person it is worth it. She applauds the searching of grants and would like to see a policy on when the vehicles are being retired. She gave her thoughts on take home vehicles also and if there were a policy on who can use them. She said she would follow up after the meeting.

Mr. McCoy stated there is a policy for take home vehicles. It is for official use only.

H. ACTION ITEMS: (See Note 3)

1. March 28, 2018 Minutes

Motion: Approval of March 28, 2018 Minutes

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

2. Resolution to allow County Manager to set Annual Holiday Schedule

Motion: Approval of Resolution Authorizing County Manager to set Annual Holiday Schedule

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

Public Hearing

Motion: Open Public Hearing

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	

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Richardson	x	
Thayer	x	
Willcox	x	

3. Special Event Permit for Elizabeth Rodeo Association

Dallas Schroeder, Elbert County Clerk & Recorder

Mr. Schroeder reported that this is a reoccurring event from last year. This event has been posted appropriately. His office has had no comment on the event and no violations have been reported to him from the Department of Revenue.

Public Comment: None

Motion: Approval of Special Event Permit for Elizabeth Rodeo Association

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

Motion: Close Public Hearing

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

I. BOARD PLANNING for May 9, 2018

1. Agenda Items for Next Meeting
 - a. April 25, 2018 Minutes
 - b. April 11, 2018 Minutes
 - c. Public Hearing - Special Event Permit for Elbert Town Committee
 - d. Right of Way Franchise Agreement
 - e. Updated CDS Pipeline Report
 - f. HiTest Liquor License Renewal
 - g. TANF Policies Update
 - h. Elbert County Regulatory Update on Process 2,3 & 4
 - i. Sheriff's Office MTC update
 - j. Records Retention Policy

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2. Workshops/Study Sessions
3. Pending Hearings
 - a. IREA Eastern Reliability upgrade 1041 Permit & Special Use Review (SU-17-0002 & 10-17-0004)
 - b. Burmaster Second Residence Special Use Review (SU-18-0007)

J. LAND USE HEARINGS 1:00 P.M. (See Note 4)

ADJOURNMENT

Motion: Adjournment at 10:05 AM

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

NOTES ON PUBLIC COMMENT:

Note 1: General Public Comment - This portion of the agenda is reserved for citizens who wish to comment to the BOCC on items of county interest that are not scheduled for Discussion or Action. This time will not be used to make political speeches nor will personal attacks be tolerated. Individuals will be limited to one opportunity to speak for a period of up to three minutes during this portion of the agenda.

Note 2: Discussion Items - This portion of the agenda is intended to introduce items that may require future board action. It allows for shaping of final decisions, and allows for public input to ensure all aspects of the issue are fully considered before decisions are made. After each item, the chair will offer time for public comment limited to three minutes per person.

Note 3: Action Items - This portion of the agenda is intended for items requiring a board decision. Prior to taking action, the chair will offer time for any final public input, limited to three minutes per person, prior to a vote.

Note 4: Land Use Hearings - Hearings for Land Use Items will be held at 1:00pm on meeting days. If all other agenda items are completed earlier, the chair will recess until this scheduled time. If previous agenda items are not complete by 1:00pm, the land use hearings will be opened and completed before proceeding to any remaining agenda items. Land use hearings will follow the following sequence:

- Open Land Use Hearing
- Staff Presents Application and Recommendation of Planning Commission
- Applicant Presents
- Public Input on Application (three minutes per person)
- BOCC Questions and Discussion
- BOCC Decision
- Close Land Use Hearing

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BOARD OF COUNTY COMMISSIONERS

ELBERT COUNTY, COLORADO

CHRIS RICHARDSON, Vice-Chair, COMMISSIONER District 1

DANNY WILLCOX, Chair, COMMISSIONER District 2

GRANT THAYER, COMMISSIONER District 3

ATTEST: Dallas Schroeder

County Clerk

BY:

Clerk to the Board of County Commissioners; Dallas Schroeder