



**ELBERT COUNTY, COLORADO
BOARD OF COUNTY COMMISSIONERS MEETING MINUTES**

Regular Meeting Held in the BOCC Meeting Room
August 22, 2018 at 9:02 A.M.

WE VALUE

- *Honesty, integrity and respect for the rights of all individuals*
- *Quality service to all*
- *Respect for our culture and history*
- *Clear communication and transparency*
- *Efficiency & fiscal responsibility*
- *Recognition of employee and citizen contributions*
- *Partnerships and collaborations*
- *Planning for the future*
- *Cooperative leadership and professional development*

VISION: Elbert County is recognized by our citizens and employees as the best place to live, work, and conduct business in Colorado; led in a responsive, effective, transparent, and professional manner.

A. CALL TO ORDER AND ROLL CALL

Commissioner Thayer – Here, Commissioner Richardson – Here, Commissioner Willcox – Here

B. INVOCATION/PLEDGE OF ALLEGIANCE: Pastor Jim Kimbriel, Harvest Bible Church

C. APPROVAL OF AGENDA

Motion: Approval of Agenda as presented

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

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D. CONSENT AGENDA:

1. Approval of Vouchers as needed
2. Approval of IV-E Waiver MOU with Colorado Department of Human Services
3. Approval of template of IGA for Election Department for remote VSPC sites and approval for Clerk & Recorder to execute the IGA
4. Limon CDOT Annexation Impact Report Waiver
5. Technical Plat Correction, Spring Valley Ranch Filing IV (street name changes)

Motion: Approval of Consent Agenda as presented

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

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E. ELECTED OFFICIALS/DEPARTMENT HEADS/STAFF REPORTS

None

F. OPEN PUBLIC COMMENT (See Note 1)

Miguel Alvarez, 512 Meadow Station Circle, Parker

Mr. Alvarez stated he has a series of questions. Mr. Alvarez referenced a recent meeting/town hall that took place at Rattlesnake Fire off County Road 186, and the discussion that took place regarding a comparative study on roads 182 versus 178. Mr. Alvarez wanted clarification on whether this is a comparative road study or a single road yes or no study, and what the current progress is. Mr. Alvarez stated his other question is regarding the 182 alignment part of the Master Plan and was that taken into consideration when the 178 re-alignment was approved. In addition, Mr. Alvarez asked what the criteria or process is to amend the Master Plan.

Commissioner Richardson advised a third party traffic review study will be done.

Sam Albrecht, County Manager, provided information about the West Elbert County Transportation Plan. Mr. Albrecht explained the plan is a guidance document. Mr. Albrecht stated modifying the current plan will not be under consideration since it will be updated along with the new Master Plan.

Commissioner Thayer stated the Master Plan is not regulatory.

Mr. Alvarez repeatedly stated there has to be a process.

Commissioner Willcox and Commissioner Richardson both advised additional follow up on these questions could take place after the meeting.

G. DISCUSSION ITEMS: (See Note 2)

1. Consideration of Library Board Ratifications (Sam Albrecht, County Manager)

Sam Albrecht, County Manager states the county did receive a letter from Pines and Plains Library District to ratify appointments to their board. The letter is dated July 10, 2018, and the BOCC has 60 days to take action. Action will need to occur before September 10, 2018.

Susan Saint Vincent, 1950 Legacy Trail, Elizabeth

Ms. Saint Vincent thanked the Commissioners for their consideration in approving the 2nd and 3rd terms respectively for Trustees Brown and O'Neill, and advised extensive information has been provided for each trustee up for consideration. Ms. Saint O'Neill relayed all the financial information last requested by Commissioner Richardson has been forwarded, and pointed out that the library board is a very active board. Ms. Saint Vincent advised the board has looked to the budget each year to plan for the future. Ms. Saint Vincent advised the library's website has displayed the opening for trustee to anyone interested in joining the board since December. Ms. Saint Vincent closed with stating the current trustees work as a team, and by keeping the current team it will lead a solid future for the libraries of the county.

Frank Reeves, 5394 Timber Ridge Drive, Elizabeth

Mr. Reeves stated he has long been an advocate of the Library, and things have turned out to be different then he thought they were originally set up. Mr. Reeves said he believes it is

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essential that any public institution be represented by elected office, and every other special district in the County has elections. Mr. Reeves stated he is concerned with financial situation in regards to the library building purchase and the recent lawsuit between the library and the County that cost each side between 12 and 13 million dollars. Mr. Reeves stated public representation is needed to solve problems and bring accountability.

Commissioner Willcox corrected Mr. Reeve's previous comment regarding dollar figures associated with the lawsuit as \$12,000 and \$13,000.

Tim Miller, 513 Cheyenne Avenue, Simla

Mr. Miller also clarified it was thousands and not millions in attorney fees. In terms of the building, a long term plan is in place and the intention is to pay off the lease purchase in 2021, and Mr. Miller advised there is a plan to expand the library in Elizabeth based on future fund raising. Mr. Miller advised he is available to the public and information requests do not require and open records request.

Marlene Groves, 33300 Ridge Road, Ramah

Ms. Groves stated she loves the library, she doesn't know every individual who sits on the board, and the little bit of money the County and the library spent on the lawsuit should not be held against the library. Ms. Groves mentioned the County also purchased a building and it turned out to be a good decision. Ms. Groves stated we have a great library that puts on great programs. Ms. Groves said the County shouldn't single out the library for elections and gave the Planning Commission as an example of another place where an election may be warranted.

2. Consideration of Fee Schedules (Sam Albrecht, County Manager)

Sam Albrecht, County Manager

Mr. Albrecht provided a summary of the current progress, and what to expect in the near future. Additional documentation will be provided at the next regular BOCC meeting, with the possibility of a work study session prior to that.

3. Strategic Plan Update (Sam Albrecht, County Manager)

Sam Albrecht, County Manager

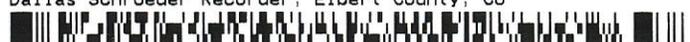
Mr. Albrecht stated this project is moving forward. The outline has been drafted and sent out to all elected officials and directors for review. Mr. Albrecht advised a final draft will come back to BOCC on October 10th.

Commissioner Thayer wanted clarification on whether the document would be ready for action on October 10, 2018.

Mr. Albrecht stated it will be ready for approval on October 25, 2018.

Commissioner Thayer asked if it will fit in with the current budget schedule.

Mr. Albrecht stated the directors and elected official have had the goals and objectives since April to be able to put together their budgets for 2019.



Commissioner Richardson stated as we roll through the final budget process it would be very good to tie back to the Strategic Plan document.

Public Comment:

Miguel Alvarez, 512 Meadow Station Circle, Parker

Mr. Alvarez stated he is attempting to understand the workings of the County and wanted to understand the purpose of the Strategic Plan.

Commissioner Richardson gave a brief history to include the Strategic Plan Policy passed in 2017 that established the broad goals and vision to develop the Strategic Plan.

Mr. Albrecht confirmed he plans to provide a power point presentation on October 10, 2018, to provide some background.

Commissioner Thayer stated that historically our County has never had this and is building for the future by adding this.

Mr. Albrecht stated it is his goal to tie all existing plans together.

4. GIS Update (Sam Albrecht, County Manager)

Sam Albrecht, County Manager

Mr. Albrecht provided an update on the status of the GIS Report that reflects the baseline data the County has on GIS road and parcel data. The next step is to obtain proposals on fixing or replacing current GIS data by putting together an RFP. Mr. Albrecht estimated the project taking one to two years.

Commissioner Richardson stated the County is spending more now because less was spent previously.

Commissioner Thayer advised this has been a focus since coming in to office for all three Commissioners.

Marlene Groves, 33300 Ridge Road, Ramah

Ms. Groves wanted clarification on the target date for GIS to be fixed.

Mr. Albrecht estimated it would take 18 months, and this would allow it to be spread out over two fiscal years.

5. Pedal the Plains Update (Justin Klassen, Director of Administration)

Justin Klassen, Director of Administration stated this is an exciting event that will bring a lot of attention to Elbert County. Mr. Klassen provided details on dates and locations activity will take place. The Pedal the Plains event has asked the County to support the town of Kiowa. Mr. Klassen advised this event has allowed the County to build a relationship with the Town of Kiowa. Mr. Klassen relayed the need for volunteers, and the website where citizens can sign up online. Mr. Klassen advised financially there will be no impact to the County.

Commissioner Richardson asked questions about how local groups can participate and volunteer.



Mr. Klassen stated the Town of Kiowa will handle coordinating vendors.

Commissioner Richardson wanted to clarify liability responsibility for volunteers and whether it falls on the Town of Kiowa or on the County.

Mr. Klassen stated the liability form is on the website where volunteers sign up.

Mr. Klassen clarified how this will work from a traffic standpoint.

Mr. Albrecht advised the Colorado state patrol is putting together a safety plan.

H. ACTION ITEMS: (See Note 3)

1. Approval of August 8, 2018 Minutes

Motion: Approval of August 8, 2018 Minutes

	Moved	2 nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

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I. BOARD PLANNING

1. Agenda Items for Next Meeting (September 12, 2018)
 - a. Board of Health Meeting
 - b. CivicPlus Update (Dallas Schroeder, Clerk & Recorder)
2. Workshops/Study Sessions
3. Pending Hearings

Recess at 09:51 AM

J. LAND USE HEARINGS 1:00 P.M. (See Note 4)

Out of Recess at 1:07 PM

Request to call roll again.

Commissioner Thayer – Here, Commissioner Richardson – Here, Commissioner Willcox – Here

1. Atkinson AR Rezone RZ-17-0047 & Minor Residential Development MD-17-0048 (Continuing to October 10, 2018)

Motion: Open Land Use Hearing for Atkinson AR Rezone RZ-17-0047 & Minor Residential Development MD-17-0048

	Moved	2 nd	Comments
Richardson	x		
Thayer		x	
Willcox			

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	AYE	NAY
Richardson	x	
Thayer	x	
Willcox	x	

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Commissioner Willcox confirmed if continuation to the 10th of October is okay with the applicant.

Applicant representative, Tom Maroney, indicated yes.

Christina Stanton, CDS Director, recommended a continuance until October 10, 2018.

Motion: Continue Land Use Hearing for Atkinson AR Rezone RZ-17-0047 & Minor Residential Development MD-17-0048 to a date certain of October 10, 2018 at 1:00 PM

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

Motion: Close Land Use Hearing for Atkinson AR Rezone RZ-17-0047 & Minor Residential Development MD-17-0048

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

ADJOURNMENT

Motion: Adjourn at 1:10 PM

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		

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	Thayer	x		
	Willcox	x		

NOTES ON PUBLIC COMMENT:

Note 1: General Public Comment - This portion of the agenda is reserved for citizens who wish to comment to the BOCC on items of county interest that are not scheduled for Discussion or Action. This time will not be used to make political speeches nor will personal attacks be tolerated. Individuals will be limited to one opportunity to speak for a period of up to three minutes during this portion of the agenda.

Note 2: Discussion Items - This portion of the agenda is intended to introduce items that may require future board action. It allows for shaping of final decisions, and allows for public input to ensure all aspects of the issue are fully considered before decisions are made. After each item, the chair will offer time for public comment limited to three minutes per person.

Note 3: Action Items - This portion of the agenda is intended for items requiring a board decision. Prior to taking action, the chair will offer time for any final public input, limited to three minutes per person, prior to a vote.

Note 4: Land Use Hearings - Hearings for Land Use Items will be held at 1:00pm on meeting days. If all other agenda items are completed earlier, the chair will recess until this scheduled time. If previous agenda items are not complete by 1:00pm, the land use hearings will be opened and completed before proceeding to any remaining agenda items. Land use hearings will follow the following sequence:

- *Open Land Use Hearing*
- *Staff Presents Application and Recommendation of Planning Commission*
- *Applicant Presents*
- *Public Input on Application (three minutes per person)*
- *BOCC Questions and Discussion*
- *BOCC Decision*
- *Close Land Use Hearing*

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BOARD OF COUNTY COMMISSIONERS

ELBERT COUNTY, COLORADO

CHRIS RICHARDSON, Vice-Chair, COMMISSIONER District 1

DANNY WILLCOX, Chair, COMMISSIONER District 2

GRANT THAYER, COMMISSIONER District 3

ATTEST: Rachel Buchanan

Deputy Clerk to the Board

BY:

Deputy Clerk to the Board of County Commissioners; Rachel Buchanan

