



Elbert County, Colorado Small Business Relief Program 2021 Elbert County Direct Aid Application

Applications due by February 12, 2021

Program Purpose:

\$37 million has been allotted from the State of Colorado for direct relief payments to small businesses located in an eligible county/entity that is subject to, and in compliance with, severe capacity restrictions pursuant to a public health order, with payments allocated to eligible counties for distribution to eligible small businesses. Elbert County has been allotted \$509,000.

Small business definition:

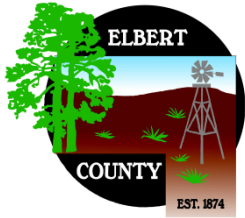
A small business is defined as a Corporation, LLC, partnership, sole proprietor, having at least one full-time employee, headquartered and doing business in the State of Colorado. Exception to having one full-time employee is a sole proprietor.

Eligible businesses:

Eligible small businesses (outlined below) must be located in an eligible county/entity and currently operating in the State of Colorado. A business must certify their intent to remain in operation for at least six months. Business must have been in operation prior to January 1, 2020, with annual receipts of less than \$2,500,000; or started operations on or after January 1, 2020 and on or before March 26th with annual receipts of less than \$2,500,000 in 2020. Excluded are businesses that have received any payments from the arts relief program.

Business types include:

- Restaurants (establishments holding hotel/restaurant license)
- Bars with established liquor license (establishments include wineries, taverns, brewpubs, clubs, gaming tavern, arts license, racetrack, hotels/restaurants, vintner's restaurant, distilleries)
- Caterers
- Movie theaters
- Fitness and recreational, sports centers



Elbert County, Colorado Small Business Relief Program 2021 Elbert County Direct Aid Application

Applications due by February 12, 2021

Award Determination:

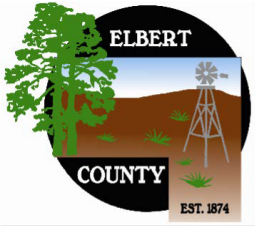
- Awards shall not be made on a first come first served basis
- Elbert County may score awards based on applicant businesses community impact considering factors like the criticality of the business to serving local populations' basic day to day needs, and other similar factors.
- Elbert County may choose to provide less than the maximum award allowed by statute and instead provide smaller awards to more businesses to cover more or all businesses.

Time Frame:

Relief payments must be distributed by the county/entity by April 1, 2021. Applications are due by 5:00 pm, February 12, 2021

How do I apply:

Download the Direct Aid Application found online at www.elbertcounty-co.gov, and attach all required documents listed on the form under "Document Check-list." Be sure to initial or check all certifying statements to confirm your eligibility for this program. You will receive an email advising you that your application has been received. An incomplete application will delay the review of your application. Listed documentation is a minimum requirement and staff may request additional documentation to determine eligibility. If you have any questions, please email the County's Public Information Officer at pio@elbertcounty-co.gov, or call (720) 595-3611 and leave a message. Applications are due by 5:00 pm, February 12, 2021. Funding is limited.



**Elbert County, Colorado
Small Business Relief Program
2021 Elbert County Direct Aid Application**
Applications due by February 12, 2021

1. NAME OF BUSINESS: _____

2. BUSINESS TRADENAME: _____

3. BUSINESS ADDRESS: _____

4. BUSINESS MAILING ADDRESS (If different than above.) : _____

5. BUSINESS EIN #: _____

6. POINT OF CONTACT NAME: _____

7. CONTACT PHONE NUMBER: _____

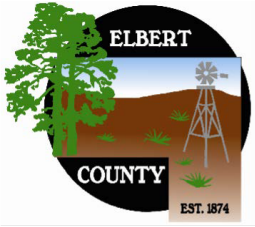
8. CONTACT EMAIL ADDRESS: _____

9. BUSINESS SECTOR

- Bar
- Caterer
- Fitness and Recreational, Sports Centers
- Movie Theater
- Restaurant

10. TYPE OF BUSINESS

- Corporation
- LLC
- Partnership
- Sole Proprietor
- Other: _____



Elbert County, Colorado
Small Business Relief Program
2021 Elbert County Direct Aid Application
Applications due by February 12, 2021

11. YEAR BUSINESS WAS ESTABLISHED: _____

12. BUSINESS SIZE (must be less than \$2.5 million)

2019 Annual Revenue (if business started before 1/1/2020 : _____

2020 YTD Revenue (if Business started between 1/1/2020 and 3/26/2020): _____

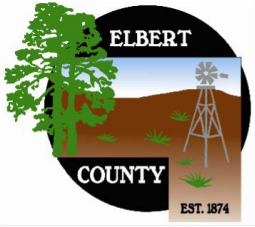
13. NUMBER OF FULL-TIME EMPLOYEES: _____

14. NUMBER OF PART-TIME EMPLOYEES: _____

15. DOCUMENT CHECKLIST

Please include these items with your application. All documents are required unless noted.

- Valid ID (Driver's License, Passport ID, or US issued photo ID)
- Proof of EIN, SSN or ITIN
- Certificate of Good Standing (screenshot, pdf copy, official record)
- W9
- 2019 Tax Returns OR If business started 1/1/20 – 3/26/20,
provide a 2020 Revenue/Expense statement.



**Elbert County, Colorado
Small Business Relief Program
2021 Elbert County Direct Aid Application**
Applications due by February 12, 2021

SELF CERTIFYING STATEMENTS

By initialing the items below, I self-certify:

- _____ My business is in good standing with the Secretary of State.
- _____ I am current on all State and local taxes and/or CO Department of Revenue fees.
- _____ My business is headquartered in Elbert County, CO. Headquarters is defined as the location where the principle business and management decisions are made for the business.
- _____ I have had at least 20% revenue loss due to effects of the COVID19 public health crisis using a month over month OR year over year analysis since March 26th, 2020; or my business began between Jan 1, 2020 and March 26, 2020.
- _____ I plan to stay in business for at least 6 months.
- _____ I pledge to use these grants to pay for business expenses including but not limited to salary, rent, utilities, inventory, equipment, interest or principal on business loans and other business uses.
- _____ I have not applied for other SB2OB-001 funds, which include the arts relief program or minority business program.
- _____ I run a small business as defined as a corporation, LLC, partnership, sole proprietor, having at least one full-time employee and/or I am sole proprietor.
- _____ I authorize the Colorado Department of Revenue and/or the Colorado Department of Labor and Employment to provide my tax return data to the authorizing entity for the purposes of confirming my eligibility for this aid application.
- _____ I understand that the statements in this application are subject to verification and validation and I may be asked to provide documentation including financial or bank statements and other documents supporting their accuracy during subsequent follow-up communications with the State of Colorado or their agents and I will cooperate in providing such information.
- _____ I understand that if I knowingly provide any inaccurate information on this application I will be subject to penalties, including potential repayment of any funds received and any appropriate legal action.
- _____ By checking these statements I am swearing and certifying to the State of Colorado that all of these statements are accurate to the best of my knowledge. I am retaining documents and able to provide if requested. I am aware that I may be audited and asked to provide these documents to justify my award. If I cannot validate the accuracy of these statements, I understand I may be asked to pay back this award and/or be subject to legal remedies.
- _____ I certify that I am an officer of the above-named company with the authority to sign on its behalf.
- _____ I certify that I am legally present and able to work in the US.



**Elbert County, Colorado
Small Business Relief Program
2021 Elbert County Direct Aid Application**
Applications due by February 12, 2021

ACKNOWLEDGEMENT AND CERTIFICATION

By signing below, I certify that the above application is true and correct to the best of my knowledge and belief. I understand that the willful or fraudulent submission of a materially false statement in connection with the certification may disqualify my business from eligibility for the program benefits and may subject my business or myself to criminal charges.

This certification shall be deemed executed in the County of Elbert and the State of Colorado and shall be governed and construed in accordance with the laws of the state of Colorado and the laws of the United States.

Signature of Business Owner

Date