

## ARE YOU SELLING YOUR HOME?

***\*\*Below are the steps for obtaining the correct permits for the sale of the home\*\****

### ELBERT COUNTY REGULATIONS

- Prior to the sale of a home, a **USE PERMIT** must be obtained for the OWTS (septic system). You can find the OWTS application here: [Microsoft Word - Septic Permit Application Revised 4 4 19a \(elbertcounty-co.gov\)](#)

### HOW TO:

To obtain the **USE PERMIT**, the OWTS (septic system) will need to be inspected by a licensed septic inspection company. You can view a list of the licensed inspectors here: [2022-OWTS-Inspectors--Pumpers- \(elbertcounty-co.gov\)](#)

Once the inspection report is completed by the company, they will send you a copy of it, and give you instructions on how to apply/obtain the **USE PERMIT** from the Health Department. (Some companies may do the paperwork, and pull the permit for you, which is okay too)

Once the permit is completed, the Health Department will call you to collect the \$100 payment, or you can pay online here: [Payment Center / CO Elbert County Permit Payments / eGov Strategies, LLC \(egovpayments.com\)](#)

## WHAT IF MY SEPTIC SYSTEM DOES NOT PASS INSPECTION?

***\*\*Below is the process for if the OWTS "fails" or repairs are needed to be made\*\****

A **Provisional USE PERMIT** will be issued if there are repairs that are needed to be made to the septic system. You can close with a **Provisional USE PERMIT**, BUT it must be discussed/decided who/when the repairs will be made. Repairs must be completed within 30 days, and once documentation of the repairs are received by the Health Department the **Provisional USE PERMIT** will be revised to a **Conventional/Final USE PERMIT**. (Please note, some repairs require additional permits to be pulled, and **all repairs must be done by a licensed installer**) You can view a list of the licensed installers here: [2022-OWTS-Installers- \(elbertcounty-co.gov\)](#)

***If you have any other questions or need more assistance, please call our office at the number below or email our department at [publichealth@elbertcounty-co.gov](mailto:publichealth@elbertcounty-co.gov)***

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