

**ELBERT COUNTY, COLORADO BOARD OF COUNTY
 COMMISSIONERS MEETING MINUTES
 Regular Meeting Held on February 8, 2017 at 9:00 A.M.**

A. CALL TO ORDER AND ROLL CALL: 9:00 a.m.

Grant Thayer – Here Danny Willcox – Here Christopher Richardson – Here

B. INVOCATION/PLEDGE OF ALLEGIANCE: Pastor Jim Kimbriel, Harvest Bible Church

C. APPROVAL OF AGENDA:

Motion: Approval of the Agenda as Presented.

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

D. CONSENT AGENDA:

1. Approval of CDS Mylars as needed - NONE

E. ELECTED OFFICIALS/DEPARTMENT HEADS/STAFF REPORTS

1. Planning Commission and CDS Status Report (Kyle Fenner, CDS Director)
 Kyle Fenner, CDS Director, stated she would be giving the update on the CDS Department only and would like to give the update on the Planning Commission on the meeting on March 8. She discussed the relationship and duties of contracted services. She gave an overview of the departments events in 2016.
2. Six Month Disbursement Report (Rick Pettitt, County Treasurer)
 Rick Pettitt, Elbert County Treasurer, presented the six-month receipts/dispersements report to the commissioners and informed them that the report is scheduled to be published in the Ranchland News before the end of February.
3. Board of Equalization Procedure (Billie Mills and Michael Akana, County Assessor’s Office)
 Billie Mills, Elbert County Assessor, gave a brief overview of the CBOE and appeal process. She informed the Commissioners that they do sit as the CBOE. She then turned over the presentation to Mike Akana, Chief Deputy Analyst, who gave a detailed summary of the CBOE.



4. Update on Revised Water Study Consulting Contract (Ed Ehmann, County Manager)
Ed Ehmann, County Manager, informed the Commissioners that a draft contract has been received. Staff is working through the contract to make the changes that will benefit the County and completion of the project. He expects to present the revised contract to the Commissioners at the February 22nd meeting.

Mr. Ehmann went on to comment about the deputy who was hit by a vehicle and reported the deputy is doing well and the Sheriff's Office and everyone in the County has appreciated the public outreach and concern over the incident.

Mr. Ehmann then mentioned the grass fire over the past weekend. He praised the cooperation and communication between many agencies. He also stated a newly acquired drone helped determine the deployment of different assets and made a difference on the outcome of the fire.

Commissioner Willcox thanked Elizabeth Fire Chief TJ Steck and Road and Bridge employee Monty Hankins for their work on the fire.

Mr. Ehmann also reported that there are two RFPs out; one for 60000 tons of asphalt and another to haul that asphalt. He continued and said the auditors are on site doing their job and the transition to the new auditing firm is moving along smoothly and there has not been any surprises up to this point. There will be changes for to the paystubs as a new payroll processor has been selected.

F. OPEN PUBLIC COMMENT

Victoria Thailimer, 1227 Coronado Rd, Elizabeth, informed the BOCC of her disappointment of not receiving a response to two emails she had sent to the Commissioners. She also said she thought the County was biased in allowing an applicant unlimited amount of time but only allowing the public three minutes to comment. She asked for an evening meeting for the BOCC and gave a copy of her emails to the Commissioners.

Marlene Groves, 33300 Ridge Rd, Kiowa, thanked all those who helped with the fire. She also applauded the Commissioners and staff for having the Agendas and backup material on the website and lastly commented she has sent emails to the Commissioners that she did receive responses.

G. DISCUSSION ITEMS

1. Budget Discussion including the Gallagher Amendment (Ed Ehmann, County Manager)

Rick Pettitt, Elbert County Treasurer, gave a detailed report on the Gallagher Amendment, explaining its history and explaining how it was intended to work. He then moved onto Elbert County and what effects we are going to see over the next few years because of the amendment. The summary is that the County's revenues will be relative flat over the next few years.

2. Update on the Bank of the West Property Purchase (Ed Ehmann, County Manager)
Ed Ehmann, Elbert County Manager, stated that he has received a draft contract to purchase the Bank of the West Property and expects it to be ready for the February 22nd meeting. He explained



the how the refinance of the bond last year, freed up \$500K, that is attached to a condition of being expended on capital assests. He believes this is a good project for the County.

Commissioner Thayer commented that the in a commercial real estate transaction, no due diligence can begin until there is something from which to proceed. There will be inspections, cost-estimates etc. and then there may be a need to re-negotiate.

Commissioner Willcox stated that there is a specific “out” for the County for anytime during the process and will not cause the County harm.

3. New Voting Equipment Contract (Dallas Schroeder, County Clerk)

Dallas Schroeder, Elbert County Clerk and Recorder, presented the contract on the lease for new Voting equipment. He gave an overview of the current state of the equipment, the SOS desire to have a uniform voting system in the state and a brief summary of what the new equipment will be capable of, such as performing a Risk Limited Audit, which is now required by statute.

Motion: Approval of the Voting System and Managed Service Agreement by and between Dominion Voting Systems, Inc. and Elbert County.

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

4. County Manager Policy

Ed Ehmann, County Manager, stated that the County Manager Policy has not been updated since May of 2015. Most of the updates on this proposed policy has to do with purchasing authority and allow the County Manager to execute agreements as long as it is in the budget.

Commissioner Richardson has a few comments on working and additional language.

Mr. Ehmann said those changes will be made and the policy put on the Agenda as an action item at a future date.

5. Elbert County Finance Department Policies and Procedures

Ed Ehmann, County Manager, spoke to the proposed Finance Department Policies and Procedures handbook that was in the board packet. The goal is to update once a year. The major changes to this version is a section added on lease purchases, updating the employee expense report and how dispose of equipment. This will be brought back to the Commissioners for the February 22nd meeting.



6. Appointment Policy

Commissioner Thayer stated that the goal of the policy is to avoid political appointments and to have more people involved and not have one person on three boards. The Commissioners are looking at June or July an updated list and for positive interaction between Staff and the various boards.

Commissioner Richardson said the Commissioners keep seeing the same people all the time and want to have more people involved, perhaps through term limits. The policy will have expectations of behavior and will define roles.

Commissioner Willcox stated the policy was to promote a professional, respectful environment.

7. Heritage Trail, Whitaker Circle and Kensington Circle Two Year Warranty Acceptance

Ed Ehmann, County Manager, stated that these roads meet County standards and are ready for preliminary approval. He explained the process of acceptance of roads by the County.

Motion: Accept Heritage Trail, Whitaker Circle and Kensington Circle for the 2 year probationary period.

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

H. ACTION ITEMS

1. Approval of January 25, 2017 BOCC Meeting Minutes

Motion: Approval minutes from January 25, 2017, with clarification of a motion and a 2nd on the lease of the Coroner's Vehicle.

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

2. Resolution Regarding RETAC and HHS Director Appointments

Motion: Approval of Resolution Regarding RETAC and HHS Director Appointments

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

Meeting went into Recess at 10:53 AM

Back in Session at 11:13 AM

I. LAND USE

Public Hearing on Ardrey SUR Application

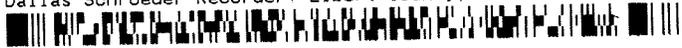
Motion: Open Public Hearing

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

Commissioner Thayer stated they are still learning how to be Commissioners. They have both a quasi-legislative and quasi-judicial role. They must follow rules and regulations with no discretion. He requested that if someone is opposed to a Land Use application that they state the reason with statutes or regulations.

Kyle Fenner, CDS Director, gave a brief staff report and then turned the main presentation over to Cory Miller from Baseline Engineering. Mr. Miller gave a detailed report and shared the Planning Commission recommended approval, as does the staff.

Dan Ardrey, Land Owner and Applicant, stated he though Staff gave a great presentation. He let the BOCC know that there have not had any problems from 2007 (when the first tank was installed) until now.



Motion: Approval of SU-14-0019, Ardrey Septic Tank Transfer Station, Use by Special Review with the conditions of approval.

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

Public Hearing Closed

J. BOARD PLANNING

1. Determination of Tentative Agenda for the February 22, 2017 BOCC Regular Meeting

There was an extensive conversation about the items for the next BOCC meeting on February 22nd, led by County Manager, Ed Ehmann.

ADJOURNMENT

Motion: Adjourn

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

Meeting Adjourned at 11:49 AM.



BOARD OF COUNTY COMMISSIONERS

ELBERT COUNTY, COLORADO

CHRIS RICHARDSON, Vice-Chair, COMMISSIONER District 1

DANNY WILLCOX, Chair, COMMISSIONER District 2

GRANT THAYER, COMMISSIONER District 3

ATTEST: Dallas Schroeder

County Clerk

BY:

Clerk to the Board of County Commissioners

