

**BUILDING INSPECTION STRUCTURE
PLEASE TAKE NOTE OF THE FOLLOWING:**

Inspection requests will be organized in the following manner:

Inspection requests received	Will be Performed according to the schedule below
Saturday - Monday before 3:00 PM	Tuesday
Tuesday before 3:00 PM	Wednesday
Wednesday before 3:00 PM	Thursday
Thursday - Friday before 3:00 PM	Monday

WITH THE EXCEPTION OF

2018 HOLIDAY SCHEDULE:

Monday, September 3	Thursday, November 22
Monday, October 8	Tuesday, December 25
Monday, November 12	

There will be no inspections on the Holidays listed above. Any inspection requests received the day prior to a Holiday will be placed in the schedule in the order they were received, throughout the remaining inspection days for that week. *

* Special consideration will be made for new residences and mid roof inspections.