



**ELBERT COUNTY, COLORADO
BOARD OF COUNTY COMMISSIONERS MEETING MINUTES**

Regular Meeting Held in the BOCC Meeting Room

January 17th, 2018 at 9:02 A.M.

WE VALUE

- *Honesty, integrity and respect for the rights of all individuals*
- *Quality service to all*
- *Respect for our culture and history*
- *Clear communication and transparency*
- *Efficiency & fiscal responsibility*
- *Recognition of employee and citizen contributions*
- *Partnerships and collaborations*
- *Planning for the future*
- *Cooperative leadership and professional development*

VISION: Elbert County is recognized by our citizens and employees as the best place to live, work, and conduct business in Colorado; led in a responsive, effective, transparent, and professional manner.

A. CALL TO ORDER AND ROLL CALL:

Commissioner Thayer – Here, Commissioner Richardson – Here, Commissioner Willcox - Here

B. INVOCATION/PLEDGE OF ALLEGIANCE: John Smith, Majestic View Church

C. APPROVAL OF AGENDA

Motion: Approval of Agenda as presented

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

D. CONSENT AGENDA:

1. Approval of CDS Mylars as needed
2. Approval of Vouchers as needed
3. Approval of Public Trustee’s Quarterly Report
4. Approval of right of way for electrical company for gravel pit at 17347 County Road 94

Motion: Approval of Consent Agenda

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

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E. ELECTED OFFICIALS/DEPARTMENT HEADS/STAFF REPORTS

Sam Albrecht, County Manager, is looking forward to a great 2018 and provided a few updates:

- A Director of Administration has been hired, will start on February 1st, and will be announced soon. The new Director of Administration will be involved in reviewing resumes the County has in hand for a Budget and Finance Analyst and will be involved in the interview process.
- Mr. Albrecht was excited to relay the County's participation in the Veteran Transition Fellowship Program. The program provides service members who are transitioning out of the military hands-on experience in the civilian workforce. The County is currently hosting two Veteran Transition Fellows. They will work for free for the County for a period of three to four months. Doug Chimenti is supporting the County Manager and John Sampsel is supporting Emergency Management. Mr. Albrecht stated he hopes the County will use the program again in the future.
- Mr. Albrecht advised the budget calendar will be sent out to Department Heads soon, and spoke of picking up where we left off last year with the Strategic Plan, continuing to look at strengths and weaknesses.

Commissioner Willcox relayed a compliment the BOCC received during the town hall meeting on January 16th in Simla. A citizen gave Kudos for the service they received from the Motor Vehicle Department.

F. OPEN PUBLIC COMMENT (See Note 1)

Marlene Grove, 33300 Ridge Road, Ramah

Ms. Groves stated she attended the town hall yesterday evening in Simla. Ms. Groves advised it was a nice meeting and she appreciated the run through of information from the Commissioners. Ms. Groves commented that the Commissioners have stepped up the harmonization of the three of them working together to a level of 100%. Ms. Groves stated that we are not at 100% harmonization between citizens and the County. Ms. Groves commented that she is tired of negative comments and angry people and requested the Commissioners address both in meetings/events they are running.

G. DISCUSSION ITEMS: (See Note 2)

1. Update on Rush Creek Wind Farm (Sean O'Hearn, County Engineer)

Sean O'Hearn, County Engineer, provided a brief update on the project and presented detailed information and pictures through a power point presentation. This is a large complex project that is categorized by two phases, the Transmission Phase and the Generation Phase. The project was entitled in 2016 and began construction in the spring of 2017. Mr. O'Hearn advised Xcel Energy is the owner of the project, and Mortenson is the contractor, and they have both been very good to work with. The power point presentation will be available to the public in the near future on the Elbert County website. Whatever concerns the county has had Xcel Energy and Mortenson have been very quick to respond and resolve them.

No Public Comment

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2. Legal Summary of 2017 (Bart Greer, County Attorney)

Bart Greer, County Attorney, advised compared to last year this same time, the County is involved in less litigation by being proactive in implementing policies to mitigate, and looking at processes. Not all situations can be mitigated and there will always be a level of risk. Mr. Greer stated he is happy with the progress and where the County is headed.

Commissioner Thayer was in agreement with the comments made by the County Attorney.

No Public Comment

3. Hoo House Update (Sam Albrecht, County Manager)

Sam Albrecht, County Manager, provided an update on the Hoo House (307 Pawnee Street, Kiowa). Mr. Albrecht and the County Attorney, Bart Greer, attended the closing in late December to finalize the sale. Mr. Albrecht advised the net proceeds totaled \$190,437.57, and everything turned out exactly as expected.

Public Comment:

Frank Reeves, 5394 Timber Ridge Drive, Elizabeth

Mr. Reeves inquired as to how long Elbert County has owned the property and what did we buy it for originally?

Sam Albrecht, County Manager, stated that information is not currently available to him.

Commissioner Willcox advised he believes the home may have been purchased for a figure close to \$137,000, and believes we have owned it quite a while.

Commissioner Thayer stated the Hoo House wasn't being used for anything more than storage and was considered a stranded asset. The Commissioners will be addressing stranded properties owned by the County (properties not producing income) throughout 2018.

4. 2018 Board of County Commissioner Priorities (BOCC)

Commissioner Richardson mentioned getting to work on the Strategic Plan, and continuing to provide stability and transparency.

Commissioner Willcox stated many goals will be focused around the 2019 budget, as it is the most critical piece and everything is centered around it. Commissioner Willcox also mentioned other priorities such as, hiring a CSD Director, developing a Capital Improvement Plan in Road and Bridge, improving facilities, economic development, and improving the role of Public Information Officer.

Commissioner Thayer expressed the County has work to do, and everything will be incorporated into the Strategic Plan.

No Public Comment

5. Transparency Policy (BOCC)

Commissioner Richardson noted the Commissioners began discussing this policy about a year ago, and the intent was to keep it under regular discussion. The policy was last looked at in June. Commissioner Richardson is not recommending action today. There are policies referenced within this policy that would need to be updated prior to the Transparency Policy being adopted.

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No Public Comment

6. 2019 BOCC Budget Goals (BOCC)

Commissioner Richardson noted budget goals are the primary responsibility of the BOCC, and the current team of Commissioners plans to be involved in each step of the process throughout the whole year. Commissioner Richardson advised the County has operating funds to cover a quarter of the year going into 2018 compared to only three weeks of operating funds going into 2016. The current team of Commissioners is looking ahead to 2020 and 2021. Goals include: tying the budget to measurable Strategic Plan goals, adding personnel based on current and anticipated needs, and continuing to review overall benefits to employees. In addition, the Commissioners will continue to review the option of operating on a 40 hour work week compared to the County's current 36 hour work week. Being efficient will continue to be a priority by outsourcing and insourcing in the right places. Lastly, Commissioner Richardson stated it would be desirable to have the Budget Presentation contain longer trends (5-10 years vs. 2-3 years).

Commissioner Thayer embraced the list of goals Commissioner Richardson reviewed and advised the most important piece is implementation. Commissioner Thayer stated the County is close to having adequate staff to implement budget goals.

No Public Comment

H. ACTION ITEMS: (See Note 3)

1. Approval of December 20, 2017 BOCC Meeting Minutes

Motion: Approval of December 20, 2017 BOCC Meeting Minutes

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

No Public Comment

2. Approval of December 28, 2017 BOCC Meeting Minutes

Motion: Approval of December 28, 2017 BOCC Meeting Minutes

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		

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Willcox			
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No Public Comment

3. Approval of Resolution Organizational Meeting 2018 Appointments & Reappointments

County Attorney, Bart Greer, provided a brief summary of the purpose of the resolution.

Motion: Nominate Commissioner Danny Willcox to remain in the position of Chair of the Board of County Commissioners

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			Commissioner Willcox accepted the position
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

No Public Comment

Motion: Nominate Commissioner Chris Richardson to remain in the position of Vice Chair of the Board of County Commissioners

	Moved	2nd	Comments
Richardson			Commissioner Richardson accepted the position
Thayer	x		
Willcox		x	
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

No Public Comment

Motion: Approval of Resolution Organizational Meeting 2018 Appointments & Reappointments in its entirety

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		

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Willcox	x		
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No Public Comment

I. BOARD PLANNING

Determination of the Tentative Agenda for the January 31, 2017 BOCC Regular Meeting

1. Approval of Minutes from the January 17, 2018 BOCC Meeting
2. Stranded Properties
3. Master Plan/ Comprehensive Plan Update
4. Subdivision and Zoning Regulations Update
5. Fee Schedule Update for Buildings and Projects
6. Building Regulations Update
7. Compliance Patch Update
8. Planning Pipeline Report
9. EDZ Overlay/Gallagher Analysis
10. GIS Contractor Update
11. 2019 Budget Update
12. Transparency Policy

J. LAND USE HEARINGS 1:00 P.M. (See Note 4)

No Land Use Hearings Scheduled

ADJOURNMENT

Motion: Adjournment at 10:27 A.M.

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

NOTES ON PUBLIC COMMENT:

Note 1: General Public Comment - This portion of the agenda is reserved for citizens who wish to comment to the BOCC on items of county interest that are not scheduled for Discussion or Action. This time will not be used to make political speeches nor will personal attacks be tolerated. Individuals will be limited to one opportunity to speak for a period of up to three minutes during this portion of the agenda.

Note 2: Discussion Items - This portion of the agenda is intended to introduce items that may require future board action. It allows for shaping of final decisions, and allows for public input to ensure all aspects of the issue are fully considered before decisions are made. After each item, the chair will offer time for public comment limited to three minutes per person.

Note 3: Action Items - This portion of the agenda is intended for items requiring a board decision. Prior to taking action, the chair will offer time for any final public input, limited to three minutes per person, prior to a

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vote.

Note 4: Land Use Hearings - Hearings for Land Use Items will be held at 1:00pm on meeting days. If all other agenda items are completed earlier, the chair will recess until this scheduled time. If previous agenda items are not complete by 1:00pm, the land use hearings will be opened and completed before proceeding to any remaining agenda items. Land use hearings will follow the following sequence:

- *Open Land Use Hearing*
- *Staff Presents Application and Recommendation of Planning Commission*
- *Applicant Presents*
- *Public Input on Application (three minutes per person)*
- *BOCC Questions and Discussion*
- *BOCC Decision*
- *Close Land Use Hearing*

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BOARD OF COUNTY COMMISSIONERS

ELBERT COUNTY, COLORADO



CHRIS RICHARDSON, Vice-Chair, COMMISSIONER District 1



DANNY WILLCOX, Chair, COMMISSIONER District 2



GRANT THAYER, COMMISSIONER District 3

ATTEST: Rachel Buchanan

Deputy Clerk to the Board

BY:



Deputy Clerk to the Board of County Commissioners; Rachel Buchanan

