



ELBERT COUNTY, COLORADO
BOARD OF COUNTY COMMISSIONERS MEETING MINUTES

Regular Meeting Held in the BOCC Meeting Room
 July 11th, 2018 at 9:00 A.M.

WE VALUE

- *Honesty, integrity and respect for the rights of all individuals*
- *Quality service to all*
- *Respect for our culture and history*
- *Clear communication and transparency*
- *Efficiency & fiscal responsibility*
- *Recognition of employee and citizen contributions*
- *Partnerships and collaborations*
- *Planning for the future*
- *Cooperative leadership and professional development*

VISION: Elbert County is recognized by our citizens and employees as the best place to live, work, and conduct business in Colorado; led in a responsive, effective, transparent, and professional manner.

- A. CALL TO ORDER AND ROLL CALL** 9:01 AM Commissioner Thayer – Here, Commissioner Richardson – Here, Commissioner Willcox - Here
- B. INVOCATION/PLEDGE OF ALLEGIANCE:** Pastor Dave Danforth, Living Water Christian Church
- C. APPROVAL OF AGENDA**

Motion: Approval of Agenda

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

D. CONSENT AGENDA:

1. Approval of Vouchers as needed
2. Acknowledgement CDS Pipeline Report
3. TANF Policies 1-11 (Jerri Spear, HHS Director)
4. Approval of Elbert County Public Trustee Quarterly Report
5. Approval of 2018 Chip Seal Contract

Motion: Approval of Consent Agenda with the removal of Consent Item #2 removed

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

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E. ELECTED OFFICIALS/DEPARTMENT HEADS/STAFF REPORTS

Susan Murphy, Assessor's Office

Ms. Murphy presented the 2017 values on behalf Billie Mills, Elbert County Assessor. Ms. Murphy referenced the preliminary document that was shared to with the Commissioners and reported some numbers from the report.

Dallas Schroeder, Elbert County clerk

Mr. Schroeder reported that there will be a recount in the Republican Primary, Commissioner District 2 race. It will take place on July 18. He also reminded those present the Motor Vehicle Department will be closed on August 1 & 2 for a software upgrade from the State. He also shared that the contract with Civic Plus, an Agenda and Minutes software system is moving forward.

F. OPEN PUBLIC COMMENT (See Note 1)

Susan Schick, 4122 Downwest Ride, Elizabeth

Ms. Schick made note of the 9news report on the news last evening.

She would like to have an opportunity for more public comment period for special districts and to allow the public to know the changes that are being made. She would like to have additional public comment after changes have been made.

G. DISCUSSION ITEMS: (See Note 2)

1. Presentation of Draft Fee Schedule Policy, CDS and Public Works (Sam Albrecht, County Manager)

Mr. Albrecht shared that the policy has been out for review. The comments need to be revised and then for it to be presented on July 25.

2. Budget Update (Sam Albrecht, County Manager)

Mr. Albrecht stated they are updating budget. Most departments have turned in their proposed budgets. Revenues are expected to be flat as this is an off year. Expect a meeting with commissioner in late July or early August.

3. GIS Update (Sam Albrecht, County Manager)

Mr. Albrecht stated that they are just waiting on final contract and then next steps can be recommended and looking forward to putting this in the 2019 budget. In responding to a question from Commissioner Thayer he thinks there will be two options and then an RFP can be placed out for bid.

4. Strategic Plan Update (Sam Albrecht, County Manager)

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Mr. Albrecht stated there is an internal draft and then will be sent to Elected and Directors and Commissioner for additional comments. This doc was started before he got here and now in the process of wrapping it up.

5. Records Retention Policy (Justin Klassen, Director of Administration)

Justin Klassen, Director of Administration

Mr. Klassen stated the policy is close to a final draft. There are some additional requirements that need to be added. He anticipates bringing the final draft for approval on the 25th

6. HHS Attorney Contract (Jerri Spear, HHS Director)

Ms. Spear, HHS Director

Ms. Spear presented a contract for Child Welfare Services. This firm has been representing the department since last fall. She stated this is an estimate and this is based on past averages. This runs on the State Fiscal Year.

Motion: Move to accept the contract as presented

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson			
Thayer			
Willcox			

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Public Comment

Bryan Love

Mr. Love thought it was a mis-use of tax dollars since this is a firm in Denver with no ties to the County. He wants someone from inside who works for the benefit of the County. He believes there are threats and coercion from this particular attorney and stated he has emails proving this. He would like to see this contract re-evaluated.

Greg Dieker

Mr. Dieker stated that he is a 30 year resident of the County. He believes the County is better served if the person is a resident of our county and part of our community. He is opposed to using a firm from Denver. He thinks we are better served if we have someone local.

Jennifer Borden

Ms. Borden claimed that the attorney did not look into an allegation of sexual abuse. She thinks it is in the best interest of the county to hire someone within the county.

Mr. Greer, county Attorney, stated there was a RFP that went out and this firm was the only firm that responded. The county cannot comment on specific issues. The recommendation is to send complaints to the State.

Commissioner Richardson withdrew his motion. He also explained the process of putting out bids.

There was also comments to the Director of HHS.

Ms. Spear responded to a question by Commissioner Thayer as to the relationship with the Attorney. These are also only in regard to civil actions and not to criminal actions.

Todd Collins

Mr. Collins is a practicing attorney for 2.5 years and he did not see the bids.

Marlene Groves 33300 Ridge Rd

Ms. Groves had a question that if the Commissioners did not want to hear complaints.

Answer was emphatic "NO".

Ms. Groves clarified that outside contractors should be able to be open to complaints to the Commissioners

Ms. Schick, 4122 Downwest Ride

Ms. Schick recalled that 8/10/17 that an RFP went out for the direction of one year. She shared how others could find the RFPs.

Commissioner Thayer stated that all contracts, except for small ones, go out to bid. He stated lots of time the bids are for specialty items and events. The RFPS are for specific purpose to get specialized skills for the County

Mr. Dieker asked for the amount of the contract. He felt that the reasons we only got one person responded had to do with the amount being offered in the contract.

Ms. Borden stated that the attorney did not do his job. This incurred extra expense on Ms. Borden.

Motion had been withdrawn at this point in the discussion. No action was taken.

7. 2017 Audit Report to Governance (Rubin, Brown, External Auditor)

Matt Merino, representing Rubin, Brown.

Mr. Merino outlined the scope of the audit and there are three areas that are looked at. This is a risk-based audit. They do not compile the financial statements. He outlined their activities throughout the year. They issued an unmodified report. This is the highest that can take place. There is an unmodified report on federal expenditures. The appreciation numbers on buildings and equipment was found to be reasonable. The County team was great to work with and very prompt. They had no conflict with management. There were observations and suggestions. These had to do in regards to Capital Assets and Infrastructure, Segregation on of Duties and Cross Training, and Formal Performance Reviews. He outlined some significant accomplishments; the audit was conducted early, hired a County Manager and pointed to the saving of 3.2 million for future downturn in the County. He also talked about the progress the County has made over the past few years.

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He also discussed potential changes coming from GASB that may effect the County in the future.

Mr. Klassen stated that we need to recognize Kyrie and the work that she has been doing and working helping get the financials in order. He praised her for her work. This earned a public applause.

Susan Schick, 4122 Downwest ride

Ms. Schick concurred with what has been said about Kyrei. Her comments do not reflect on Kyrei. She has questions on the Sun Country PID. Ms. Schick noted that the county loaned another \$900000 to the district and would like to hear about that. She did not think that the full authorized amount of debt has been issues. She thanked the Auditor for the report.

Marlene Groves, Ridge Rd

Ms. Groves also stated her congrats and with the improvements being done in the budget process and sharing of information.

H. ACTION ITEMS: (See Note 3)

1. Approval of June 27, 2018 Minutes

Motion: Approval of June 27, 2018 Minutes

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

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2. 2017 Audit Acceptance (Sam Albrecht, County Manager)

Motion: Acknowledgement of receipt of 2017 Audit as presented

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

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3. Direct CDS to Open Rezoning Case for Slade XX Property

Mr. Thayer stated that he wished to address the XX zoning within the County. These properties did not fit in to any current regulations. They are working on a way to correct the problem. He explained how foreclosure on these properties created problems. He discussed what they are going to do going forward. This property that will be addressed is non-salable. He hopes CDS will continue get this property zoned.

4. Motion: Direct CDS to Open Rezoning Case for Slade XX Property

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

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I. BOARD PLANNING

1. Agenda Items for Next Meeting (July 25, 2017)
 - a. Approval of July 11, 2018 Minutes
 - b. Fee Schedule Policy, CDS and Public Works
 - c. Consideration of Draft Fee Schedule Policy
 - d. Update on Drought Situation
 - e. Update on County Owned Properties
 - f. Update on Employee Handbook
2. Workshops/Study Sessions
3. Pending Hearings
 - a. Special Events Permit Consideration for Elizabeth Area Chamber of Commerce for Oktoberfest (9/7 & 9/8)

J. LAND USE HEARINGS 1:00 P.M. (See Note 4)

ADJOURNMENT

Motion: Adjourn at 10:24 AM

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

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NOTES ON PUBLIC COMMENT:

Note 1: General Public Comment - This portion of the agenda is reserved for citizens who wish to comment to the BOCC on items of county interest that are not scheduled for Discussion or Action. This time will not be used to make political speeches nor will personal attacks be tolerated. Individuals will be limited to one opportunity to speak for a period of up to three minutes during this portion of the agenda.

Note 2: Discussion Items - This portion of the agenda is intended to introduce items that may require future board action. It allows for shaping of final decisions, and allows for public input to ensure all aspects of the issue are fully considered before decisions are made. After each item, the chair will offer time for public comment limited to three minutes per person.

Note 3: Action Items - This portion of the agenda is intended for items requiring a board decision. Prior to taking action, the chair will offer time for any final public input, limited to three minutes per person, prior to a vote.

Note 4: Land Use Hearings - Hearings for Land Use Items will be held at 1:00pm on meeting days. If all other agenda items are completed earlier, the chair will recess until this scheduled time. If previous agenda items are not complete by 1:00pm, the land use hearings will be opened and completed before proceeding to any remaining agenda items. Land use hearings will follow the following sequence:

- *Open Land Use Hearing*
- *Staff Presents Application and Recommendation of Planning Commission*
- *Applicant Presents*
- *Public Input on Application (three minutes per person)*
- *BOCC Questions and Discussion*
- *BOCC Decision*
- *Close Land Use Hearing*

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BOARD OF COUNTY COMMISSIONERS

ELBERT COUNTY, COLORADO

CHRIS RICHARDSON, Vice-Chair, COMMISSIONER District 1

DANNY WILLCOX, Chair, COMMISSIONER District 2

GRANT THAYER, COMMISSIONER District 3

ATTEST: Dallas Schroeder

County Clerk



BY:

Clerk to the Board of County Commissioners