



ELBERT COUNTY, COLORADO *MINUTES*
BOARD OF COUNTY COMMISSIONERS MEETING AGENDA

Regular Meeting Held in the BOCC Meeting Room
 July 12th, 2017 at 9:00 A.M.

WE VALUE

- *Honesty, integrity and respect for the rights of all individuals*
- *Quality service to all*
- *Respect for our culture and history*
- *Clear communication and transparency*
- *Efficiency & fiscal responsibility*
- *Recognition of employee and citizen contributions*
- *Partnerships and collaborations*
- *Planning for the future*
- *Cooperative leadership and professional development*

VISION: Elbert County is recognized by our citizens and employees as the best place to live, work, and conduct business in Colorado; led in a responsive, effective, transparent, and professional manner.

A. CALL TO ORDER AND ROLL CALL 9:01

Commissioner Thayer – Here, Commissioner Richardson – Here, Commissioner Willcox - Here

B. INVOCATION/PLEDGE OF ALLEGIANCE: Roger Miller, Elbert Christian Church

C. APPROVAL OF AGENDA

Motion: Approve the Agenda with the following modifications; add approval Rush Creek Transmission Line agreement to Consent and move Item 5, the resolution for supplemental appropriation to the end of the Action Items.

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

D. CONSENT AGENDA:

1. Approval of CDS Mylars as needed
2. Approval of Vouchers as needed
3. Professional Services Agreement Rush Creek Windfarm Engineering Review
4. Approval of Rush Creek Transmission Line Agreement

Motion: Approval of Consent Agenda

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			

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	AYE	NAY
Richardson	x	
Thayer	x	
Willcox	x	

E. ELECTED OFFICIALS/DEPARTMENT HEADS/STAFF REPORTS

Wade Gateley, County Attorney.

Mr. Gateley made some final comments. He thanked those who allowed work at the County. He feels good about the direction the County is going. He didn't understand fully the political atmosphere in Elbert County. He thanked for all the support from the elected officials and staff. He thanked former Commissioners Rowland and Schlegel for their bringing him on and thanked former county manager, Ed Ehmann, for his friendship and leadership.

Shayne Heap, Elbert County Sheriff's Office.

He thanked Mr. Gateley for his assistance with the S.O. issues. Sheriff Heap talked about the overcrowding issues in the jail. The level of the crime and felonies in the County is at a higher level. There were 24 felonies charged in the month of June. We have a situation that longer sentences are now being assigned to the County.

F. OPEN PUBLIC COMMENT (See Note 1)

G. DISCUSSION ITEMS: (See Note 2)

1. Presentation of 2016 Draft Audit Results (BOCC)

Rodney Rice of Rubin, Brown CPA

The audit is a collaborative process. He thanked Kyrei and the team in their cooperation and professionalism in working together.

Matt Merino of Rubin Brown, CPA

He will review draft document and discuss. He explained the different sections of the draft Audit. Net position decrease \$1 million, but when depreciation is taken out of the equation, it would be a positive \$5 million. General fund up \$1 million. The depreciation is an industry norm. County is in a stable position and operations are trending up.

Rodney Rice

He gave the summary of the results of the Audit. He said they are 99% complete. They intend to issue and unmodified report. They will also Audit some Federal funds. They looked at TANF funds and the FEMA grant. The FEMA grant Audit will be unmodified. There will be a qualified report on TANF, primarily due to eligibility. He congratulated the County on the unmodified report and

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praised Kyrei and financial team for their efforts. He said having the outsides accounting made a great positive impact to the financial status of the County.

Matt Merino

Mr. Merino went through the report, page by page. Seven metrics to evaluate by the State were discussed.

Commissioner Thayer clarified that the TANF unqualified number is a small number and this resulted in the qualified report.

They recognized Ms. Spear and complimented the department and all the hard work and assistance that the HHS department does.

2. Employee Handbook (Dianna Hiatt)

Dianna Hiatt, Human Resources.

Ms. Hiatt stated she thanked Mr. Gateley for his work, attitude and professionalism. She commented on how committed the SO is and recognized the work they do and noted that Sheriff Heap is out on the front line.

Ms. Hiatt stated the redline version was sent to the Commissioners on July 3rd. She believes the handbook is ready to go and is much better; more clearly defined and will always be a work in progress.

The Commissioners thanked all those who had input and worked on the handbook.

Commissioner Willcox wanted to clarify that the handbook is primarily for the use of employees in certain areas.

3. Hoo House Update (County Attorney)

Wade Gateley, County Attorney

A realtor has been engaged. He has received calls about the property. It has been on MLS for approx. one week.

4. Temporary Housing Space for HHS (Shawn Carpenter)

Jerri Spear, HHS Director

Ms. Spear stated they are using a mobile office space since they have moved out of the Hoo House. The building will work on a temporary basis. There was an RFP for vendor who has been selected, but no contract as of yet.

5. Update on Gravel Pit (Monty Hankins)

Monty Hankins, Interim Supervisor Road and Bridge

A new agreement is in place with the local gravel pit. The County will have an initial purchase to see how it works and performs on the road.

6. Bank of the West Building Update and timeline (Shawn Carpenter)

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Rick Pettitt, Elbert County Treasurer.

Mr. Pettitt gave a report that the cabling will begin next week. The General Contractor will be getting his subs out to see the building. He should have his proposal and time line by the end of the week. There will be some minor asbestos abatement. Everything else is on schedule.

7. Commissioner's 2018 Budget Goals (BOCC)

Commissioner Richardson shared what the Commissioner's 2018 Budget Goals. They wanted to have the public aware of what they were looking at for the 2018 Budget.

8. Building Permit Fee Adjustment for Commercial Solar (CDS Director, Kyle Fenner)

Ms. Fenner, CDE Director presented the about the idea of shifting some things to building and some to planning. She will get together with Ms. Ferher, to get items assigned to the correct department. She is estimating that will be completed in 6 weeks. This includes many other issues such as pipelines, wind turbines, etc...

H. ACTION ITEMS: (See Note 3)

1. Approval of June 14, 2017 Minutes

Motion: Approval of June 14, 2017 Minutes

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

2. Approval of June 27, 2017 Minutes

Motion: Approval of June 27, 2017 Minutes

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer			Was not present at the meeting.
Willcox	x		

3. Approval of June 28, 2017 Minutes

Provide essential statutory services and supportive infrastructure to our citizens in a professional, effective manner while creating a working environment that supports their endeavors, western lifestyle and rights as individuals.



Motion: Approval of June 28, 2017 Minutes

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

4. Resolution Designating Funds within the General Fund as Dedicated Line Items known as “Committed Funds”, Stabilization Funds”, and “Contingency Funds”

Motion: Approval of Resolution Designating Funds within the General Fund as Dedicated Line Items known as “Committed Funds”, Stabilization Funds”, and “Contingency Funds”

Rick Pettitt, Elbert County Treasurer, gave a brief synopsis of what the resolution stated.

	Moved	2nd	Comments
Richardson	x		
Thayer		x	He complimented the idea, and stated it fits the vision of long term planning.
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

5. Appointment of Chief Budget Officer

Motion: Appointment of Elbert County Treasurer, Rick Pettitt, as Chief Budget Officer

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

6. Approval of Extended Contract with Baseline

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Motion: Approval of Extended Contract and the specific contract addendum with Baseline

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

~~7. Approval of Specific Contract with Baseline~~ **Added as addendum to Item 7.**

8. Resolution for Supplemental Appropriation to the Elbert County 2017-Budget

Motion: Enter Public Hearing for appropriate issues.

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

Rick Pettitt, Elbert County Treasurer, explained the resolution and its' purpose.

Motion: Approval of Resolution for Supplemental appropriation to the Elbert County 2017 Budget

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

A discussion was had that there was a request to have the Independence Hearing in the evening. Notice of final plat on August 9th and hearing to be continued to September 13 and 14.

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I. BOARD PLANNING

1. Determination of the Tentative Agenda for the July 26, 2017 BOCC Regular Meeting
 - a. Approval of July 12, 2017 BOCC Minutes
 - b. Approval of the final 2016 Audit Results
 - c. Approval of the updated Employee Handbook

Motion: Adjourn at 10:52 AM

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

J. LAND USE HEARINGS 1:00 P.M. (See Note 4)

ADJOURNMENT

K. CONVENE AS ELBERT COUNTY BOARD OF EQUALIZATION

Call to Order 10:53 AM

Roll Call: Commissioner Thayer – Here, Commissioner Richardson – Here, Commissioner Willcox - Here

- a. 2017 Preliminary Value of Assessment report by the Elbert County Assessor

Mike Akana, Elbert County Assessor’s Office, gave the report on the 2017 Preliminary Value of Assessment. See Attached Report.

Adjournment: 11:01 AM

NOTES ON PUBLIC COMMENT:

Note 1: General Public Comment - This portion of the agenda is reserved for citizens who wish to comment to the BOCC on items of county interest that are not scheduled for Discussion or Action. This time will not be used to make political speeches nor will personal attacks be tolerated. Individuals will be limited to one opportunity to speak for a period of up to three minutes during this portion of the agenda.

Note 2: Discussion Items - This portion of the agenda is intended to introduce items that may require future board action. It allows for shaping of final decisions, and allows for public input to ensure all aspects of the issue are fully considered before decisions are made. After each item, the chair will offer time for public comment limited to three minutes per person.

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Note 3: Action Items - This portion of the agenda is intended for items requiring a board decision. Prior to taking action, the chair will offer time for any final public input, limited to three minutes per person, prior to a vote.

Note 4: Land Use Hearings - Hearings for Land Use Items will be held at 1:00pm on meeting days. If all other agenda items are completed earlier, the chair will recess until this scheduled time. If previous agenda items are not complete by 1:00pm, the land use hearings will be opened and completed before proceeding to any remaining agenda items. Land use hearings will follow the following sequence:

- *Open Land Use Hearing*
- *Staff Presents Application and Recommendation of Planning Commission*
- *Applicant Presents*
- *Public Input on Application (three minutes per person)*
- *BOCC Questions and Discussion*
- *BOCC Decision*
- *Close Land Use Hearing*

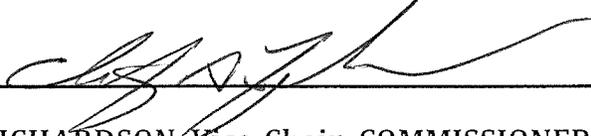
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Dallas Schroeder Recorder, Elbert County, Co



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BOARD OF COUNTY COMMISSIONERS

ELBERT COUNTY, COLORADO



CHRIS RICHARDSON, Vice-Chair, COMMISSIONER District 1



DANNY WILLCOX, Chair, COMMISSIONER District 2



GRANT THAYER, COMMISSIONER District 3

ATTEST: Dallas Schroeder

County Clerk

BY:



Clerk to the Board of County Commissioners

