



ELBERT COUNTY, COLORADO
BOARD OF COUNTY COMMISSIONERS MEETING AGENDA

Regular Meeting Held in the BOCC Meeting Room
July 25th, 2018 at 9:00 A.M.

WE VALUE

- *Honesty, integrity and respect for the rights of all individuals*
- *Quality service to all*
- *Respect for our culture and history*
- *Clear communication and transparency*
- *Efficiency & fiscal responsibility*
- *Recognition of employee and citizen contributions*
- *Partnerships and collaborations*
- *Planning for the future*
- *Cooperative leadership and professional development*

VISION: Elbert County is recognized by our citizens and employees as the best place to live, work, and conduct business in Colorado; led in a responsive, effective, transparent, and professional manner.

A. CALL TO ORDER AND ROLL CALL

B. INVOCATION/PLEDGE OF ALLEGIANCE: Pastor Brian Janes, Majestic View Church

C. APPROVAL OF AGENDA

D. CONSENT AGENDA:

1. Approval of Vouchers as needed
2. Acknowledgement CDS Pipeline Report
3. Acknowledgement of Variance Reports
4. Six Month Treasurer's Report

E. ELECTED OFFICIALS/DEPARTMENT HEADS/STAFF REPORTS

1. Introduction of new CDS Director, Christina Stanton (Sam Albrecht, County Manager)

F. OPEN PUBLIC COMMENT (See Note 1)

G. DISCUSSION ITEMS: (See Note 2)

1. Right to Farm Proclamation (Sam Albrecht, County Manager)
2. GIS Update (Sam Albrecht, County Manager)
3. Presentation of Draft Fee Schedule Policy (Sam Albrecht, County Manager)
4. Update on County Owned Properties (Justin Klassen, Director of Administration)
5. Update on Employee Handbook (Justin Klassen, Director of Administration)
6. IGA Template between Elbert County Clerk and Special Districts for 2018 Election (Dallas Schroeder, Clerk & Recorder)
7. Paving Contract for Sun Country Meadows PID (Rory Hale, Public Works Director)

H. ACTION ITEMS: (See Note 3)

1. Approval of July 11, 2018 Minutes
2. Consideration of Records Retention Policy, (Justin Klassen, Director of Administration)
3. Consideration of HHS Attorney Contract (Jerri Spear, HHS Director)
4. Public Hearing: Special Events Permit Consideration for Elizabeth Area Chamber of Commerce for Oktoberfest (9/7 & 9/8) Dallas Schroeder, Elbert County Clerk and Recorder)

I. BOARD PLANNING

1. Agenda Items for Next Meeting (August 8, 2017)
 - a. Approval of July 25, 2018 Minutes
 - b. Consideration of Employee Handbook
 - c. IGA Template between Elbert County Clerk and Special Districts for 2018

OUR MISSION: Provide essential statutory services and supportive infrastructure to our citizens in a professional, respectful, cost-effective manner while creating a working environment that supports their endeavors, western lifestyle and rights as individuals.

- Election
- d. Paving contract for Sun County Meadows PID
 - e. Update on Drought Situation
 1. Workshops/Study Sessions
 2. Pending Hearings

J. LAND USE HEARINGS 1:00 P.M. (See Note 4)

ADJOURNMENT

NOTES ON PUBLIC COMMENT:

Note 1: General Public Comment - *This portion of the agenda is reserved for citizens who wish to comment to the BOCC on items of county interest that are not scheduled for Discussion or Action. This time will not be used to make political speeches nor will personal attacks be tolerated. Individuals will be limited to one opportunity to speak for a period of up to three minutes during this portion of the agenda.*

Note 2: Discussion Items - *This portion of the agenda is intended to introduce items that may require future board action. It allows for shaping of final decisions, and allows for public input to ensure all aspects of the issue are fully considered before decisions are made. After each item, the chair will offer time for public comment limited to three minutes per person.*

Note 3: Action Items - *This portion of the agenda is intended for items requiring a board decision. Prior to taking action, the chair will offer time for any final public input, limited to three minutes per person, prior to a vote.*

Note 4: Land Use Hearings - *Hearings for Land Use Items will be held at 1:00pm on meeting days. If all other agenda items are completed earlier, the chair will recess until this scheduled time. If previous agenda items are not complete by 1:00pm, the land use hearings will be opened and completed before proceeding to any remaining agenda items. Land use hearings will follow the following sequence:*

- *Open Land Use Hearing*
- *Staff Presents Application and Recommendation of Planning Commission*
- *Applicant Presents*
- *Public Input on Application (three minutes per person)*
- *BOCC Questions and Discussion*
- *BOCC Decision*
- *Close Land Use Hearing*

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