



ELBERT COUNTY, COLORADO
BOARD OF COUNTY COMMISSIONERS MEETING MINUTES

Regular Meeting Held in the BOCC Meeting Room
 July 25th, 2018 at 9:00 A.M.

WE VALUE

- *Honesty, integrity and respect for the rights of all individuals*
- *Quality service to all*
- *Respect for our culture and history*
- *Clear communication and transparency*
- *Efficiency & fiscal responsibility*
- *Recognition of employee and citizen contributions*
- *Partnerships and collaborations*
- *Planning for the future*
- *Cooperative leadership and professional development*

VISION: Elbert County is recognized by our citizens and employees as the best place to live, work, and conduct business in Colorado; led in a responsive, effective, transparent, and professional manner.

- A. CALL TO ORDER AND ROLL CALL** 9:02 AM Commissioner Thayer – Here, Commissioner Richardson – Here, Commissioner Willcox - Here
- B. INVOCATION/PLEDGE OF ALLEGIANCE:** Pastor Brian Janes, Majestic View Church
- C. APPROVAL OF AGENDA**

Motion: Approval of Agenda

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

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- D. CONSENT AGENDA:**
1. Approval of Vouchers as needed
 2. Acknowledgement CDS Pipeline Report
 3. Acknowledgement of Variance Reports
 4. Six Month Treasurer's Report

Motion: Accept Consent as Presented

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

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E. ELECTED OFFICIALS/DEPARTMENT HEADS/STAFF REPORTS

1. Introduction of new CDS Director, Christina Stanton (Sam Albrecht, County Manager)

Mr. Albrecht introduce Ms. Stanton

Ms. Stanton made a few comments about her excitement in being here in Elbert County. Her background is in the Kansas City area so she has the background in Planning.

Mr. Albrecht also announced that they have received nominations from the Library Board and that should be up on the Agenda in upcoming meetings.

Rory Hale, Public Works Director

Simla radio tower projects has broken ground. Excavation is done. Concrete work is next. Early September completion date expected.

Mr. Hale had a meeting with Ponderosa Park drainage. Work will begin in mitigating some drainage issues. This will take some intense work. Elbert has also had some flooding. He thinks some may be done in house, some cannot. He will meet with County Engineer next week to look at option.

Dallas Schroder, Elbert County Clerk and Recorder

Mr. Schroeder relayed that the Motor Vehicle Office will be closed August 1 & 2. Many avenues being sent out of that fact.

He also reported on the final results of the 2018 Primary. He recognized Rhonda Braun and Rachel Buchanan for the work that they do in the Elections.

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F. OPEN PUBLIC COMMENT (See Note 1)



G. DISCUSSION ITEMS: (See Note 2)

1. Right to Farm Proclamation (Sam Albrecht, County Manager)

Justin Klassen, Director of Administration

Mr. Klassen recognized special guests from Farm Bureau. He also recognized Bill and Nancy Harris for their work in getting the proclamation in place. Mr. Klassen read the proclamation.

Commissioner Richardson commented on the history and reasoning for the Proclamation.

Motion: Move to Action Item

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		

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Thayer	x	
Willcox	x	

Public Comment

Taylor Lovato, State Farm Bureau office.

Ms. Lovato thanked the County and the Harris' for their efforts. The State Office is here to help in any way that they can to support the Hariss' today.

Motion: Approve Proclamation as presented

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

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2. GIS Update (Sam Albrecht, County Manager)

Mr. Albrecht relayed that we are getting close to the end of this project. The initial report has been received. The RFP will be going out when this is completed.

Commissioner Thayer relayed that GIS touches many departments in the County and is a need that needs to be addressed.

3. Presentation of Draft Fee Schedule Policy (Sam Albrecht, County Manager)

Mr. Albrecht stated this is the Policy that will go along with changes to Fees the will govern how the fees will be developed. This has input from several departments. This guidance documents will encourage cooperation between departments. He expects to present this at next meeting.

4. Update on County Owned Properties (Justin Klassen, Director of Administration)

Mr. Klassen relayed the progress on the research being done on the County Owned Properties. He thanked the Assessor's office for their assistance in compiling and finding these properties.

Commissioner Thayer asked for further clarification of these properties and Mr. Klassen further explained the process and the properties.

5. Update on Employee Handbook (Justin Klassen, Director of Administration)

Mr. Klassen recognized the work the Diana Hiatt has done on this. There has been a meeting for additions and deletions and it will come back after the Employer's Counsel has had time to make comments. It will come back up when this has been completed.

6. IGA Template between Elbert County Clerk and Special Districts for 2018 Election (Dallas Schroeder, Clerk & Recorder)

Mr. Schroeder explained the necessity of the IGA between the Clerk's office and Special Districts. The IGA has been reviewed by Mr. Greer. Mr. Schroeder will be seeking approval of the template and authorization to execute the IGAs with the various entities the coordinate with the Clerks office for the 2018 General Election.

7. Paving Contract for Sun Country Meadows PID (Rory Hale, Public Works Director)

Mr. Hale stated the bids were opened on the 12th. There have been discussions with the contractor. He believes they are ready to move forward. There is not a specific start date, but should be able to start by mid-August. He further explained why there was one low bidder.

Commissioner Richardson explained some of the numbers from the TABOR election last year for Sun Country. He explained how the loan from the County would work, its reasons to do so and that this is expected to be paid back in four years. These are County residents paying to pave County roads.

Public Comment

Linda Kresert, Sun Country

Ms. Kreasuert thanked the County for the open communication and believes people will like the project when is completed.

Jim Duvall, 40753 County Rd 21, Elizabeth

Mr. Duvall thanked the explanation of the financials. He disagreed with the decision to loan the money to Sun County.

Marlene Groves, 33300 Ridge Rd.

Ms. Groves stated that the roads needed to be done, but there are some things not being done. She is concerned that there was not information that was given out prior to the Audit. She stated that people needed to be notified and be respectful and transparent.

Commissioner Richardson responded with comments about the process.

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H. ACTION ITEMS: (See Note 3)

1. Approval of July 11, 2018 Minutes

Motion: Approval of July 11, 2018 Minutes

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

2. Consideration of Records Retention Policy, (Justin Klassen, Director of Administration)

Provide essential statutory services and supportive infrastructure to our citizens in a professional, effective manner while creating a working environment that supports their endeavors, western lifestyle and rights as individuals.

Mr. Klassen stated that the Records Retention Policy is ready for action. The appropriate changes have been made that IT has suggested pertaining to new legislation.

Motion: Approval of Records Retention Policy

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

Public Comment:

Mr. Alvarez, Meadow Station

Mr. Alvarez asked for confirmation that there was a consensus on the Policy.

Commissioner Richardson and Thayer confirmed there was consensus.

3. Consideration of HHS Attorney Contract (Jerri Spear, HHS Director)

Motion: Approval of contract

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson			
Thayer			
Willcox			

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Public Discussion

Greg Dieker, 7000 CR 128

Mr. Dieker relayed his concerns about executing a large county contract with people outside the County. He thought that there needs to be more effort in getting out the RFP out to people within the County. He concern is about the process. He would ask that this be tabled and the RFP re-issued and effort be put in place to find more applicants. He thinks there should be more than one applicant.

Bart Greer, County Attorney, clarified that the RFP did go out to all 64 counties and asked for that RFP to be passed along. He further explained that this is a very narrow specialty within the legal world. This is a different kind of law. There are confidential issues as there are minors involved.

Brian Love, Sky View Circle

Mr. Love thought they did not know everything happening with the current attorney. He asked who was involved in the contracts being approved. He was looking at the process and how contracts were signed without the Commissioners present.

Commissioner Thayer stated that the County Manager has the authority to enter certain contracts.

Commissioner Richardson explained that they were extensions of the contracts.

Jennifer Borden, 802 Pueblo, Simla

Ms. Borden stated that she has the child who was abused present. She didn't think that she was treated properly by the attorney.

Ms. Borden was interrupted by the Commissioners expressing their shock and concern of identifying a minor, who was alleged to be abused, in a public setting.

Jerri Spear, HHS Director

Ms. Spear stated the contract is for child welfare contract services. She clarified what the other contracts presented dealt with. As of June 30, there had been 270 referrals to report concerns of abuse or neglect. There is a lengthy process and these are assessed to see what steps need to be taken moving forward. They do not work in custody or criminal cases. There are lengthy training processes for the staff. Mr. Timlin only sees cases that escalate to that level. She explained why the County have an attorney and the need for it. Most of the funding comes from the State and Federal levels. She recommends approval of the contract.

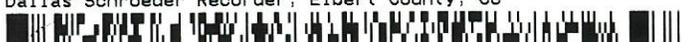
Commissioner Thayer asked for clarification that HHS is the client for the Attorney. The attorney represents Elbert County HHS. He is there for advice.

Ms. Spear confirmed that this is accurate.

Commissioner Richardson commented that these issues are emotional and he understands that. He took note of the comments on the process.

	Moved	2nd	Comments
Richardson			
Thayer			
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

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4. Public Hearing: Special Events Permit Consideration for Elizabeth Area Chamber of Commerce for Oktoberfest (9/7 & 9/8) Dallas Schroeder, Elbert County Clerk and Recorder)

Motion: Open Public Hearing for SEP for Elizabeth Area Chamber of Commerce

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	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

Mr. Schroeder relayed this is an annual event. All postings and required paper work and fees have been received. The office has received no notice of violations on the event.

Motion: Approval of SEP

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

Motion: Close Public Hearing

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

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I. BOARD PLANNING

1. Agenda Items for Next Meeting (August 8, 2017)
 - a. Approval of July 25, 2018 Minutes
 - b. Consideration of Employee Handbook
 - c. IGA Template between Elbert County Clerk and Special Districts for 2018 Election
 - d. Paving contract for Sun County Meadows PID
 - e. Update on Drought Situation
 1. Workshops/Study Sessions
 2. Pending Hearings

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J. LAND USE HEARINGS 1:00 P.M. (See Note 4)

ADJOURNMENT

Motion: Adjournment at 10:46 AM

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

NOTES ON PUBLIC COMMENT:

Note 1: General Public Comment - This portion of the agenda is reserved for citizens who wish to comment to the BOCC on items of county interest that are not scheduled for Discussion or Action. This time will not be used to make political speeches nor will personal attacks be tolerated. Individuals will be limited to one opportunity to speak for a period of up to three minutes during this portion of the agenda.

Note 2: Discussion Items - This portion of the agenda is intended to introduce items that may require future board action. It allows for shaping of final decisions, and allows for public input to ensure all aspects of the issue are fully considered before decisions are made. After each item, the chair will offer time for public comment limited to three minutes per person.

Note 3: Action Items - This portion of the agenda is intended for items requiring a board decision. Prior to taking action, the chair will offer time for any final public input, limited to three minutes per person, prior to a vote.

Note 4: Land Use Hearings - Hearings for Land Use Items will be held at 1:00pm on meeting days. If all other agenda items are completed earlier, the chair will recess until this scheduled time. If previous agenda items are not complete by 1:00pm, the land use hearings will be opened and completed before proceeding to any remaining agenda items. Land use hearings will follow the following sequence:

- Open Land Use Hearing
- Staff Presents Application and Recommendation of Planning Commission
- Applicant Presents
- Public Input on Application (three minutes per person)
- BOCC Questions and Discussion
- BOCC Decision
- Close Land Use Hearing

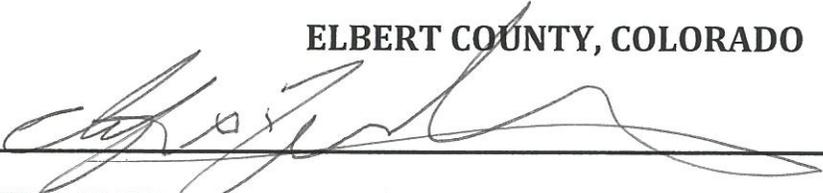
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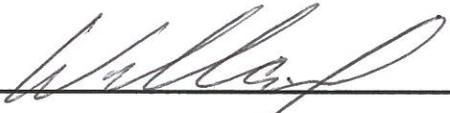
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BOARD OF COUNTY COMMISSIONERS

ELBERT COUNTY, COLORADO



CHRIS RICHARDSON, Vice-Chair, COMMISSIONER District 1



DANNY WILLCOX, Chair, COMMISSIONER District 2



GRANT THAYER, COMMISSIONER District 3

ATTEST: Dallas Schroeder
County Clerk



BY: 

Clerk to the Board of County Commissioners

