



**ELBERT COUNTY, COLORADO**  
**BOARD OF COUNTY COMMISSIONERS MEETING AGENDA**

Regular Meeting Held in the BOCC Meeting Room  
 July 26th, 2017 at 9:00 A.M.

**WE VALUE**

- *Honesty, integrity and respect for the rights of all individuals*
- *Quality service to all*
- *Respect for our culture and history*
- *Clear communication and transparency*
- *Efficiency & fiscal responsibility*
- *Recognition of employee and citizen contributions*
- *Partnerships and collaborations*
- *Planning for the future*
- *Cooperative leadership and professional development*

***VISION: Elbert County is recognized by our citizens and employees as the best place to live, work, and conduct business in Colorado; led in a responsive, effective, transparent, and professional manner.***

**A. CALL TO ORDER AND ROLL CALL 9:03**

Commissioner Thayer – Here, Commissioner Richardson – Here, Commissioner Willcox - Here

**B. INVOCATION/PLEDGE OF ALLEGIANCE: Brian Janes, Majestic View Church**

**C. APPROVAL OF AGENDA**

**Motion:** Approve Agenda with the following additions to Discussion; National Foundation for Renewable Energy and 'lil britches rodeo.

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

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**D. CONSENT AGENDA:**

1. Approval of CDS Mylars as needed
2. Approval of Vouchers as needed
3. Acknowledgement of Variance Reports
4. Acceptance of Public Trustee's Quarterly Report
5. Acceptance of Treasurer's 6 Month Report
6. Approval of Liquor License Renewal for Singing Hills Liquor, LLC
7. Approval of Liquor License Renewal for Big Ed's Steakhouse and Lounge, DBA Western Trails Steakhouse and Lounge

Motion: Approval of Consent Agenda as presented

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	

***OUR MISSION: Provide essential statutory services and supportive infrastructure to our citizens in a professional, respectful, cost-effective manner while creating a working environment that supports their endeavors, western lifestyle and rights as individuals.***



Richardson	x	
Thayer	x	
Willcox	x	

**E. ELECTED OFFICIALS/DEPARTMENT HEADS/STAFF REPORTS**

Kyle Fenner, CDS Director

Status of Independence Hearing.

Planning Commission recommended approval unanimously. 7-0 vote. Hearing on the 9<sup>th</sup> will be asked to move to September 5<sup>th</sup> at the fairgrounds beginning at 6 PM. Packets will be available on August 17<sup>th</sup>

Kyrei Zion, finance Department

Ms. Zion related that the check from the Bison on the oil lease has been received and deposited.

Jerri Spear, HHS Director

Ms. Spear wanted to recognize Brandi Stelling. Brandi is the child support specialist. Brandi was nominated at the State Conference for State recognition. She has one of largest caseloads for anyone person in the State. She also helps in other departments.

Darcy Bolding, Ms. Stelling's' direct supervisor. Ms. Bolding stated she is handling 342 cases at this time. She has done well at collecting in arrears.

Mary Louise Jacobson. Ms. Jacobson introducing the fair royalty. The two young ladies are sick today or they would be present to invite the Commissioners to the Fair. She outlined the events at the Fair the Royalty will be present at.

Commissioner Willcox introduces Bart Greer as the County Attorney.

Mr. Greer acknowledged the hard work that Ms. Snelling does. The price on the Hoo House has adjusted and there has been several showing since last Thursday. There is an expectation that an offer may be coming this week.

**F. OPEN PUBLIC COMMENT** (See Note 1)

**G. DISCUSSION ITEMS:** (See Note 2)

1. Hoo House Update (Bart Greer, County Attorney) See Staff Report
2. Water Study Update (BOCC)

Will Koger, Forsgren Associates

Mr. Koger outlined further aspects and details of further study. They will look at the demand of water in 2050. Looking for Study Session on Aug 23.

Mr. Koger clarified the study in not about exporting of water, just importing water in.

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Commissioner Thayer explained that they were looking for a base study so they can have a starting point to make questions.

Mr. Koger stated that the expected growth will have very little draw on the Denver Basin with the expected growth by 2050.

3. 2018 Budget Update (Rick Pettitt, Elbert County Treasurer)

Rick Pettitt, Elbert County Treasurer

He recognized the hard work Kyrei Zion has done. All budgets are in and plugged into the computer. The six-month projections are due next week. If there are any additional items the Commissioners need to present needs to go to the Commissioners. Department Heads/Electeds will meet on August 8 and meet with the Commissioners on August 23.

Public Comment

Marlene Groves 33300 Ridge Road,

Ms. Groves said she was disappointed that there was no advancement and working with the citizens on developing the budgets.

4. Building Permit fees for Commercial Solar Installations, Communication/Radio Towers and Pipelines (Kyle Fenner, CDS Director)

Kyle Fenner, CDS Director

Ms. Fenner stated this will require tracking on both the Planning and Building processes. The scheduled date is for September 26.

Commissioner expounded on the benefit of applying the 1% fee in these industrial activity.

5. Building Permits – (Topic: 3 Square, fans)

Faith Fehrer, Building Department

Ms. Fehrer introduced two new policies. One is on when a roof replacement is required. The other is with venting fans and its' capacity.

6. Election IGA/MOU (Dallas Schroeder, Elbert County Clerk & Recorder)

Mr. Schroeder introduced templates for the 2017 IGA and MOU that the Elections Department enters into with various special districts and businesses. He requested approval of the templates and the authority to execute the documents to streamline the process during the Election season.

Motion: Move the Elections IGA/MOU to an action item.

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			

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	AYE	NAY
Richardson	x	
Thayer	x	
Willcox	x	

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Motion: Approve the template IGA and MOU and authorized the Clerk and Recorder to execute the agreements as necessary.

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

7. Little Britches Rodeo, Dale Olkjer.

Mr. Olkjer gave an overview of the club. This promotes the youth in the community and the surrounding area. They have had some problems with the fairgrounds. Their board asked for a special consideration for the club and come to an agreement on the cost. They don't want to move it but they can't afford what is being changes.

A suggestion was made to have a Study Session to discuss the issue.

8. National Foundation for Renewable Energy. No Show

**H. ACTION ITEMS:** (See Note 3)

1. Approval of July 12, 2017 Minutes

Motion: Approval of Minutes for July 12, 2017

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

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2. Approval of July 19, 2017 Minutes

Motion: Approval of Minutes for July 19, 2017

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

3. Approval of final 2016 Audit results (Kyrei Zion, Finance Department)

Kyrei Zion, Finance Department.

The final document has not been received yet. The expectation is that the County will have this afternoon and continue this until tomorrow morning.

4. Approval of updated Employee Handbook (Dianna Hiatt, Human Resource Specialist)

Motion: Approval of Employee Handbook as presented

	Moved	2nd	Comments
Richardson		x	This had been a long process to get the update. A Good product moving forward.
Thayer	x		Updated by Diana Hiatt and this is a better document.
Willcox			Thanked everyone for all their input. This is a working document that will continue to change and evolve.
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

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Marlene Groves, 33300 Ridge Road.

She asked if the document was public.

She was informed that it is on the Web site.

5. Approval of Resolution Re-designating Community Banks of Colorado as a depository bank and authorizing signature powers for County account with Community Banks of Colorado

Rick Pettitt, Elbert County Treasurer, explained the main points of the resolution. This is much more convenient. There is a cost savings with the change.

Motion: Approval of Resolution Re-designating Community Banks of Colorado as a depository bank and authorizing signature powers for County account with Community Banks of Colorado

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

**I. BOARD PLANNING**

1. Agenda Items for Next Meeting

- a. Approval of July 26, 2017 BOCC Minutes
- b. Accept contract Bid for Chip Seal of Elbert Road
- c. Acceptance of Sun Country Area E into Initial Warranty Period
- d. Status Report Update on Subdivision Regulations

2. Workshops/Study Sessions

3. Pending Hearings

- a. BOE Hearings Tentatively Scheduled for 7/31/17 and 8/1/17
- b. Independence Hearing (will be continued until September 6<sup>th</sup>)

**J. LAND USE HEARINGS 1:00 P.M.** (See Note 4)

**Continuation**

**Motion: Continue until 7/27/17 at 10 AM**

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

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Meeting Continued on 7/27/17 @ 10:06 AM

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All Commissioners Present

Motion: Accept the 2016 Audit Report

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

Motion: Adjourn at 10:11 AM

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

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**NOTES ON PUBLIC COMMENT:**

**Note 1:** General Public Comment - This portion of the agenda is reserved for citizens who wish to comment to the BOCC on items of county interest that are not scheduled for Discussion or Action. This time will not be used to make political speeches nor will personal attacks be tolerated. Individuals will be limited to one opportunity to speak for a period of up to three minutes during this portion of the agenda.

**Note 2:** Discussion Items - This portion of the agenda is intended to introduce items that may require future board action. It allows for shaping of final decisions, and allows for public input to ensure all aspects of the issue are fully considered before decisions are made. After each item, the chair will offer time for public comment limited to three minutes per person.

**Note 3:** Action Items - This portion of the agenda is intended for items requiring a board decision. Prior to taking action, the chair will offer time for any final public input, limited to three minutes per person, prior to a vote.

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**BOARD OF COUNTY COMMISSIONERS**

**ELBERT COUNTY, COLORADO**



**CHRIS RICHARDSON, Vice-Chair, COMMISSIONER District 1**



**DANNY WILLCOX, Chair, COMMISSIONER District 2**



**GRANT THAYER, COMMISSIONER District 3**

**ATTEST: Dallas Schroeder**

**County Clerk**

**BY:**



**Clerk to the Board of County Commissioners**



**Note 4:** Land Use Hearings - Hearings for Land Use Items will be held at 1:00pm on meeting days. If all other agenda items are completed earlier, the chair will recess until this scheduled time. If previous agenda items are not complete by 1:00pm, the land use hearings will be opened and completed before proceeding to any remaining agenda items. Land use hearings will follow the following sequence:

- *Open Land Use Hearing*
- *Staff Presents Application and Recommendation of Planning Commission*
- *Applicant Presents*
- *Public Input on Application (three minutes per person)*
- *BOCC Questions and Discussion*
- *BOCC Decision*
- *Close Land Use Hearing*

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