



**ELBERT COUNTY, COLORADO**  
**BOARD OF COUNTY COMMISSIONERS MINUTES**  
**Regular Meeting Held in the BOCC Meeting Room**  
**May 10th, 2017 at 9:06 A.M.**

**A. CALL TO ORDER AND ROLL CALL:**

Commissioner Thayer – Here Commissioner Richardson – Here Commissioner Willcox - Here

**B. INVOCATION/PLEDGE OF ALLEGIANCE: Pastor Roger Miller, Elbert Christian Church**

**C. APPROVAL OF AGENDA:**

**Motion: Approval of Agenda as presented with the amendment of moving Action item three to the end of the Action Items.**

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

**D. CONSENT AGENDA:**

1. Approval of CDS Mylars as needed
2. Approval of Vouchers as needed
3. Hazard Mitigation Plan

Motion: Approval of Consent Agenda

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		



## E. ELECTED OFFICIALS/DEPARTMENT HEADS/STAFF REPORTS

Mike Akana, Elbert County Assessor's Office presented a brief update 10 days after the notice of values were sent. The office has experienced good and productive conversations with the public. The Assessor's office welcomes feedback, helps citizens review the characteristics of their properties, and will provide sales comps for their area if requested. Mr. Akana advised the Assessor's Office encourages citizens to appeal and is happy to review their individual file to ensure accuracy.

## F. OPEN PUBLIC COMMENT

**None presented by the public. Chris Richardson complimented Jen Grote on her efforts in preparing a press release in response to the news of the 11 animals at Lion's Gate Sanctuary being euthanized.**

## G. DISCUSSION ITEMS

1. Fair - Board Update (Tammi Schneider)  
Tammi Schneider provided an update on the 2017 Elbert County Fair scheduled for August 2-6. The Fair will continue to provide free general admission, parking, and free entrance to the dance. The schedule will be slightly different this year, and they are adding the first arena concert presenting Ashley Tatum (there is a cost associated with entrance to the concert). The Fair Board continues to work closely with the Extension Office and 4-H. The Fair Board appreciates county employee Shawn Carpenter and advised he does an excellent job. The Fair Board meets the third Monday of the month, and anyone is welcome to attend. Currently they are operating with 15 members, and are awaiting two more appointments from the BOCC.
2. Employee Handbook Update (Dianna Hiatt)  
Personnel and Benefits employee Dianna Hiatt gave an overview on the status of the draft of revisions to the Employee Handbook. May 16, 2017 at 9:00 a.m., a meeting will take place to collect feedback from Elected Offices, Department Heads, and the BOCC. The goal is to make sure the county is in compliance and each department's needs are addressed.
3. Progress of Bank of the West Purchase Contract (Wade Gateley)  
County Treasurer Rick Pettitt provided an update on the Bank of the West purchase contract and the various actions that have taken place as a result of the due diligence process. The due diligence period ends on May 30, 2017. A decision will be made by the BOCC no later than May 30, 2017, and is currently scheduled to take place during the May 24, 2017 BOCC meeting pending all information is available to the BOCC at that time.

### Public Comment:

Rick Brown, 26493 Sherwood Forest Trail, asked that all documents related to the due diligence in respect to the Bank of the West purchase contract be placed on the Elbert County website.

4. Status report -- update of the Zoning Regulations/patches (Kyle Fenner)  
 CDS Director, Kyle Fenner gave a brief status update on continued work on the update of the zoning regulation patches.
  
5. ORR Policy (Wade Gateley)  
 County Attorney Wade Gateley stated there are no new developments. Legislation has one more day to take action.
  
6. Consideration of Policy on Public Improvement Districts/Local Improvement Districts (BOCC)  
 The desire is to schedule a meeting with the County Engineer and the County Treasurer to further define the role a subdivision will play and the role the county will play in the formation and development of PIDs and LIDs.

**H. ACTION ITEMS**

1. Proclamation of Public Service Recognition Week (BOCC)  
 Motion: Approval of the Proclamation of Public Service Recognition Week

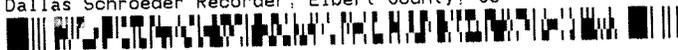
	Moved	2nd	Comments
Richardson	x		
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		Will be giving recognition to Elbert County employees this week. Thank you to all employees who have supported all of the Commissioners requests. Employees are excited about their jobs and enjoy what they do.
Thayer	X		
Willcox	x		

Bill Harris, 808 Caribou Street, stated he appreciates all the hard work of Elbert County employees. He is concerned with citizens taking pictures of Elbert County employees, and feels this should not be allowed. Mr. Harris also apologized that the government (BOCC) is being blamed for the recent actions taken by the owners of Lion's Gate Sanctuary.

2. Approval of 4/26/17 BOCC Meeting Minutes

Motion: Approval of 4/26/17 Minutes

	Moved	2nd	Comments
Richardson		x	
Thayer	x		



Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

3. Public Hearing on Celtic Festival Special Event Permit (Liquor License) – (Dallas Schroeder)

Motion: Open Public Hearing for Celtic Festival Special Event Permit

	Moved	2nd	Comments
Richardson	x		
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

Motion: Approval of Special Event Permit for the Celtic Festival

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

Motion: Close Public Hearing

	Moved	2nd	Comments
Richardson	x		
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		



4. Policy on Policy Management (BOCC)

Motion: Approval of Policy on Policy Management

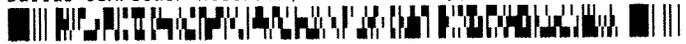
	Moved	2nd	Comments
Richardson	x		Stated this is a policy that outlines how policies will be indexed and establishes a general template so that when the public is looking for something in a policy they know where to find it and how the county will update or make changes.
Thayer		x	
Willcox			Stated this is not going to address every single policy in the county. Many departments are governed by statute. This policy helps bring organization to the board.
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

5. County Strategic Planning Policy (BOCC)

Motion: Approval of County Strategic Planning Policy

	Moved	2nd	Comments
Richardson	x		Stated this grew out of strategic planning effort and need to establish measurable goals to guide the county into the future. A mission and vision statement have been established to include values and goals. This will give guidance on how we are going to integrate long term planning.
Thayer		x	Commended Danny and Chris for taking the lead on this.
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

6. Appointments Policy (BOCC)



Motion: Approval of Appointment Policy

	Moved	2nd	Comments
Richardson			The discussion on this policy started because the commissioners felt they needed more time to get to know the people they will be appointing and the general intent is to broaden the pool of people chosen to participate. Must also follow statute. Not all appointments are the same (Ex: Fair vs Library)
Thayer			Not ready to vote on this at this time. Would like it to be a little more citizen friendly.
Willcox			Stated they are not representing the county as a whole unless due diligence is taken to find the right people to be on these boards. The board is accountable for the actions of these committees.
	AYE	NAY	NO VOTE TODAY*** possible consensus next meeting
Richardson			
Thayer			
Willcox			

Tim Miller, 651 W. Beverly Street (Elbert County Library, Elizabeth), Gave commentary (physical piece of paper) from their attorney to each Commissioner.

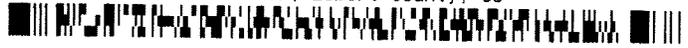
Bill Harris, 808 Caribou St, stated he applies to become an election judge each year and because he does not work well with others, is never selected. He asked for the same criteria to be applied in the Appointments Policy. He appreciates that the Commissioners will look at this further.

Rick Brown, 26493 Sherwood Forest Trail, stated he appreciates the policy is being tabled. He stated a citizen shouldn't be eliminated from being appointed if they've sued the county and this policy would set up the county for future litigation if this section is approved in the policy. Mr. Brown stated he thought the one committee limit in the policy should also be eliminated.

**I. LAND USE HEARINGS 1:00 P.M.**

**J. BOARD PLANNING**

1. Determination of Tentative Agenda for the May 24<sup>th</sup>, 2017 BOCC Regular Meeting
  - a) Presentation by Elizabeth Parks and Recreation (Mike Barney)
  - b) Approval of minutes from 5/10/17 and 4/12/17
  - c) Centennial Mental Health Center
  - d) Final decision on BOW
  - e) County engineer discussion on roads



- f) Website update
- g) Employee handbook
- h) Update on planning review
- i) Variance reports
- j) Appointment Policy
- k) Stabilization reserve fund

2. Land Use Hearings—1:00p.m.

**ADJOURNMENT**

Motion: Adjournment at 10:

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		



**BOARD OF COUNTY COMMISSIONERS**  
**ELBERT COUNTY, COLORADO**

*not present*

\_\_\_\_\_  
**CHRIS RICHARDSON, Vice-Chair, COMMISSIONER District 1**

*[Handwritten signature]*

\_\_\_\_\_  
**DANNY WILLCOX, Chair, COMMISSIONER District 2**

*[Handwritten signature]*

\_\_\_\_\_  
**GRANT THAYER, COMMISSIONER District 3**

**ATTEST: Rachel Buchanan**

**Deputy County Clerk**

BY: *Rachel A. Buchanan*  
\_\_\_\_\_  
**Deputy Clerk to the Board of County Commissioners**

