



**ELBERT COUNTY, COLORADO
BOARD OF COUNTY COMMISSIONERS MEETING MINUTES**

Regular Meeting Held in the BOCC Meeting Room
September 13th, 2017 at 9:02 A.M.

WE VALUE

- **Honesty, integrity and respect for the rights of all individuals**
- **Quality service to all**
- **Respect for our culture and history**
- **Clear communication and transparency**
- **Efficiency & fiscal responsibility**
- **Recognition of employee and citizen contributions**
- **Partnerships and collaborations**
- **Planning for the future**
- **Cooperative leadership and professional development**

VISION: Elbert County is recognized by our citizens and employees as the best place to live, work, and conduct business in Colorado; led in a responsive, effective, transparent, and professional manner.

A. CALL TO ORDER AND ROLL CALL:

Commissioner Thayer – Here, Commissioner Richardson – Here, Commissioner Willcox - Here

B. INVOCATION/PLEDGE OF ALLEGIANCE: Pastor John Smith, Majestic View Church

C. APPROVAL OF AGENDA

Motion: Approval of Agenda with the following modifications: remove Discussion Item G.4 (Update on new Zoning Regulations), and Action Items H.1 (Approval of the August 23, 2017, Meeting Minutes) and H.2 (Approval of the August 30, 2017 Meeting Minutes)

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

D. CONSENT AGENDA:

1. Approval of CDS Mylars as needed
2. Approval of Vouchers as needed

Motion: Approval of Consent Agenda

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

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E. ELECTED OFFICIALS/DEPARTMENT HEADS/STAFF REPORTS

None given

F. OPEN PUBLIC COMMENT (See Note 1)

None given

G. DISCUSSION ITEMS: (See Note 2)

1. Recognition of ECCA Volunteers (Commissioner Willcox)

Commissioner Willcox, recognized the hard work and efforts of two ECCA volunteers in our county: Barry Mitchell and Jim White. Their service is greatly appreciated. These two gentlemen built a replacement communications tower for Elbert County to ensure effective and efficient communication from our 911 dispatch location, Douglas County.

No public comment.

2. Discussion with Elbert School District Officials (BOE Director Miller)

BOE Director Roger Miller introduced Elbert School District's Superintendent, Kelli Thompson. Ms. Thompson spoke about the current issues her staff is experiencing with gravel roads in Elbert County, and wants communication about road conditions with the county to continue, to be able to communicate with parents by developing a plan based on when roads will be plowed etc.

Joy Rosburg, Elbert School District's Transportation Director, provided maps to each commissioner highlighting the roads on each bus route that have the greatest concern. Elbert School educates a total of 230 children, and around 70-90 children are transported daily by bus. Out of the 210 miles driven daily by all drivers, 182 miles are gravel roads. Ms. Rosburg advised she has been driving bus for Elbert School District for 20 years, and the roads are in the worst condition she has ever seen. The condition of the roads has increased the maintenance on the buses.

Ms. Thompson advised the school builds in 11-13 snow days into the yearly schedule due to poor road conditions, which is extremely high compared to other districts close by.

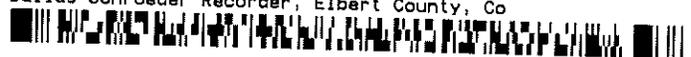
Ms. Thompson and Ms. Rosburg stated their primary concern is the safety of the children attending Elbert School.

Commissioner Richardson agreed safety is priority and will be addressed.

Monty Hankins, Road and Bridge Superintendent, provided his contact information and will act as a contact for future communication.

No public comment.

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3. Update on the 2018 Budget (Rick Pettitt, Elbert County Treasurer & Chief Budget Officer)

Elbert County Treasurer & Chief Budget Officer Rick Pettitt gave a brief status update on the 2018 Budget development process. Mr. Pettit advised some of the revenues have been adjusted. Elected officials are reviewing staffing positions that have been previously cut. Mr. Pettitt reported the county is ahead of schedule with the process. Mr. Pettit also wanted to recognize the involvement of the Finance Department.

Commissioner Richardson stated the county is looking at two categories: the future, and things that have been deferred.

Mr. Pettitt expressed the goal of being ready for economic cycle changes.

Public comment:

Marlene Groves, 33300 Ridge Road

Ms. Groves attended the last budget meeting and said it was a great meeting. She appreciates Rick Pettitt (Elbert County Treasurer & Chief Budget Officer) and Kyrei Zion (Elbert County Finance Department). Ms. Groves requested a draft of the 2018 Budget be placed on the Elbert County website.

Mr. Pettitt confirmed a current draft is on the Elbert County website.

~~4. Update on new Zoning Regulations (CDS Director, Kyle Fenner)~~

CDS Director Kyle Fenner not present.

5. Update on Road and Bridge (Rory Hale, Public Works)

Public Works Director Rory Hale introduced Monty Hankins as the new Road and Bridge Superintendent. Mr. Hale provided a review of projects that have been completed over the last month. Mr. Hale reported the materials the department is purchasing from the Elbert gravel pit are better quality. Road and Bridge plans to use various materials to make test areas along County Road 194 to see which materials hold up the best over time. Mr. Hale suggested the county reach out to a geologist to see if we can find better sources for materials. Mr. Hale will touch base in the near future with figures outlining the benefits.

Commissioner Thayer agrees, if we have someone who knows how to explore for better gravel we will find it. Commissioner Thayer appreciates Mr. Hale's work to attempt to solve the entire equation and recognized the value of planning.

Mr. Hale advised the county is currently lacking a capital improvements plan, and this is something he will be reporting on in the coming weeks. He would like to see the Road and Bridge department move away from being a reactive business.

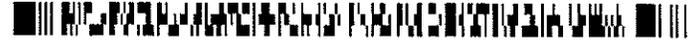
Commissioner Richardson appreciates the way Mr. Hale has tackled things since he has come on board. Commissioner Richardson agreed with the plan to have testing areas on certain roads to see how things hold up.

Commissioner Willcox stated he is glad to hear about a capital improvements plan.

Public Comments:

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Roger Miller, 22631 Eagle Drive



Mr. Miller asked what makes up good gravel.

Mr. Hale advised the county doesn't currently have good gravel, and the biggest problem is the source. He advised aggregate is needed in the mix to make it good gravel, and reiterated the plan to find a new gravel source to meet the county's needs.

Maureen Buck, 26822 Richards Circle

Ms. Buck commented about snow fencing and drainage, and getting ahead of the problem instead of behind it.

Mr. Hale advised this has been discussed, and the discussion needs to continue. Mr. Hale relayed that drainage issues were addressed and fixed on road re-build projects done over the summer.

Justin Klassen, 2970 Sandy Ridge Road

Mr. Klassen thanked the county for the work done on County Road 9. He asked that the county consider using native grasses in ditches after road work is complete. The current sunflower mix is creeping past the fences and onto properties, causing a mess.

Mr. Hale advised natural grasses will hold drainage much better and will emphasize that point on the capital improvement working document.

Marlene Groves, 33300 Ridge Road

Ms. Groves stated Road and Bridge is doing a good job with what they have to work with. Ms. Groves stated the budget is flat, and there is not enough financial support being provided.

Commissioner Richardson stated 25% of the budget is put into Road and Bridge. Average throughout the state is 10%. Commissioner Richardson stated it is not about allocation of current revenue, it's about revenue limits.

Commissioner Thayer stated the numerator needs to be bigger. Economic activity needs to increase, not taxes.

6. Hiring Process for County Manager (BOCC)

Commissioner Richardson stated the individual interviews for the three candidates are complete. Each candidate met with different panels, including county citizens and elected officials. Commissioner Richardson discussed the importance of this position and how critical it is to make sure the county has the right structure.

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Commissioner Thayer stated time is needed to evaluate the responses from the citizen panel.

No public comment.

H. ACTION ITEMS: (See Note 3)

1. ~~Approval of August 23, 2017 BOCC Meeting Minutes~~
2. ~~Approval of August 30, 2017 BOCC Meeting Minutes~~
3. Public Hearing on the Elizabeth Area Chamber of Commerce Special Event Permit (Liquor License)

Motion: Motion to open the Public Hearing on the Elizabeth Area Chamber of Commerce Special Event Permit (Liquor License)

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

Rachel Buchanan, Deputy Clerk to the Board, presented the application and stated that everything was in order.

Motion: Approval of the Elizabeth Area Chamber of Commerce Special Event Permit

	Moved	2nd	Comments
Richardson	x		
Thayer		x	
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

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Public Comment:

Mary Lou Froberg, 37178 Pheasant Run

Ms. Froberg advised there is a concert performance by Coyote Creek at Casey Jones Park on one of the same days as the Elizabeth Area Chamber of Commerce's Oktoberfest event,

and was concerned there may be a conflict.

Commissioner Thayer advised Ms. Froberg to relay her concern to Park and Recreation, due to the county's inability to take action on the matter.

Motion: Close Public Hearing on the Elizabeth Area Chamber of Commerce Special Event Permit

	Moved	2nd	Comments
Richardson		x	
Thayer	x		
Willcox			
	AYE	NAY	
Richardson	x		
Thayer	x		
Willcox	x		

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I. BOARD PLANNING

1. Agenda Items for Next Meeting (9/27/17)
 - a. Approval of the August 23, 2017 Minutes
 - b. Approval of the August 30, 2017 Minutes
 - c. Approval of September 13, 2017 Minutes
 - d. Update on new Zoning Regulations (CDS Director, Kyle Fenner)
 - e. Update on schedule of current Land Use applications (CDS Director, Kyle Fenner)
 - f. Update on Budget (Rick Pettit, Elbert County Treasurer & Chief Budget Officer)
 - g. Update on CBOE hearing process to determine a total number of cases that have progressed to the state level (Assessor's Office, Mike Akana)
2. Workshops/Study Sessions
3. Pending Hearings
 - a. ECZR Part II, Sections 17, 25 and 27. (CDS)
 - b. Building permit fee schedule to include: Minor Oil and Gas Permits to Drill and Minor Oil & Gas Permits for completion activities such as: tanks, batteries, on-site pipelines, etc. (Building Department)
 - c. Amend the Fee Schedule as described in Part I, Section 8 of the ECZR as it pertains to: Development permits for Tier III SURs including: Solar Installations, Wind Developments, Solid Waste Treatment facilities, Major Oil & Gas Development, Pipelines, Power Installations and SUR that involves 500+ acres as well as Tier II SURs for Commercial Communications (cell, radio, etc.) Towers. (CDS)

J. LAND USE HEARINGS 1:00 P.M. (See Note 4)

ADJOURNMENT

Motion: Adjournment at 10:13 a.m.

	Moved	2nd	Comments
Richardson	x		

	Thayer		x	
	Willcox			
		AYE	NAY	
	Richardson	x		
	Thayer	x		
	Willcox	x		

NOTES ON PUBLIC COMMENT:

Note 1: General Public Comment - This portion of the agenda is reserved for citizens who wish to comment to the BOCC on items of county interest that are not scheduled for Discussion or Action. This time will not be used to make political speeches nor will personal attacks be tolerated. Individuals will be limited to one opportunity to speak for a period of up to three minutes during this portion of the agenda.

Note 2: Discussion Items - This portion of the agenda is intended to introduce items that may require future board action. It allows for shaping of final decisions, and allows for public input to ensure all aspects of the issue are fully considered before decisions are made. After each item, the chair will offer time for public comment limited to three minutes per person.

Note 3: Action Items - This portion of the agenda is intended for items requiring a board decision. Prior to taking action, the chair will offer time for any final public input, limited to three minutes per person, prior to a vote.

Note 4: Land Use Hearings - Hearings for Land Use Items will be held at 1:00pm on meeting days. If all other agenda items are completed earlier, the chair will recess until this scheduled time. If previous agenda items are not complete by 1:00pm, the land use hearings will be opened and completed before proceeding to any remaining agenda items. Land use hearings will follow the following sequence:

- Open Land Use Hearing
- Staff Presents Application and Recommendation of Planning Commission
- Applicant Presents
- Public Input on Application (three minutes per person)
- BOCC Questions and Discussion
- BOCC Decision
- Close Land Use Hearing



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BOARD OF COUNTY COMMISSIONERS

ELBERT COUNTY, COLORADO

CHRIS RICHARDSON, Vice-Chair, COMMISSIONER District 1

DANNY WILLCOX, Chair, COMMISSIONER District 2

GRANT THAYER, COMMISSIONER District 3

ATTEST: Rachel Buchanan

Deputy Clerk to the Board

BY:

Deputy Clerk to the Board of County Commissioners

