

VOLUNTEER VICTIM ADVOCATE POSITION

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| Benefits: | No |
| Employment Type: | Volunteer, On-Call, After-hours |
| Department: | Victim Assistance |
| Description: | VOLUNTEER VICTIM ADVOCATE |

Job Summary:

The Volunteer Victim Advocate is responsible to assist victims of crime and surviving families in cases of death by serving as a resource for immediate crisis intervention, referrals, and follow-up support. Victim Advocates work directly with Sheriff's Deputies and Investigator's as well as other law enforcement agencies in Elbert County.

Essential Duties:

- *Offer immediate crisis intervention to victims of crime and survivors of death and trauma, either on scene or by phone
- *Ensure victims are aware of their rights as provided by the Constitution of the State of Colorado (C.R.S. § 24-4.1-302)
- *Serve as an informed source of support to the victim during the immediate crisis.
- *Assess victim needs and provide information and referrals for follow-up services
- *Act as a liaison between victims and the criminal justice system
- *Part-Time Advocates are required to commit to a minimum of 2 shifts per month for a minimum of 2 years
- *Attend monthly support and training meetings

Qualifications:

- *Must possess a High School Diploma or GED
- *Must possess a valid Colorado driver's license and have a good driving record
- *Must have reliable transportation with motor vehicle insurance
- *Must be able to work on-call schedule which may include days, nights, weekends and holidays
- *Must possess sensitivity and good communication skills in working with crime victims
- *Must have the ability to work well with members of the community, specifically law enforcement officers and other community organizations
- *Must successfully complete an initial 40-hour training session.

The selection process includes a background investigation and integrity interview. Candidates must successfully pass all parts of the selection process to be considered for the program.

Interested parties can obtain application packets at Elbert County Sheriff's Office or by visiting www.elbertcountysheriff.com